

## Invitation to Apply: CTE Liaison

The Academic Senate and the Office of Instruction announce the position of Career and Technical Education (CTE) Liaison. Regular and adjunct faculty are invited to apply.

<b>Hours</b>	7.5 hours per week
<b>Compensation</b>	Full-time 0.20 reassignment (3 units), Part-time paid hourly (non-instructional load rate)
<b>Term</b>	4 semesters (Fall 2025-Spring 2027)
<b>Responsible Administrator</b>	Dean of Business, Design, and Workforce

## Application

Review the duties and desired qualifications listed below. Answer the following three questions in approximately one page. Email your answers to Cañada Academic Senate ([canacademicsenate@smccd.edu](mailto:canacademicsenate@smccd.edu)).

1. Why are you interested in being the CTE Liaison?
2. What has been your experience with CTE related work?
3. What unique contributions do you bring to the position?

Complete applications will be reviewed by a screening committee who will forward finalists to the Vice President of Instruction. Faculty who would like to serve on the screening committee to review the applications for this position should contact Cañada Academic Senate ([canacademicsenate@smccd.edu](mailto:canacademicsenate@smccd.edu)).

## Core Responsibilities

In this leadership position, the responsibilities exceed those of serving on a college committee and are different from those enumerated in Appendix D1 of the AFT contract.

### Duties

- Participate on the ASCCC CTE listserv
- Communicate with the Academic Senate, Curriculum Committee, Cañada CTE faculty, and noncredit faculty regarding statewide CTE initiative that are relevant to our region
- Organize faculty conversations to envision and champion new ideas, innovations and programs

- Serve to act as a liaison between Cañada College, our CTE faculty, our region and the State for CTE initiatives relevant to Cañada College
- Serve on the Strong Workforce Tri-Chair Committee
  - Dean of Business, Design, and Workforce
  - CTE Liaison
  - Director of Workforce Development
  - Business Office (non-chair)
- Attend Senate meetings and report as needed about statewide issues of concern in CTE
- Assist faculty when necessary as new and continuing programs are developed to ensure they follow social justice and diversity, equity and inclusion framework
- Participate in local and regional CTE discussions
- Communicate opportunities for CTE faculty to participate in CTE related statewide initiatives, work-groups, committees and task-forces to ensure that CTE interests are represented
- Communicate to the Senate about the Board of Governors Task Force on Workforce, Job Creation, and a Strong Economy recommendations and participate in conversations to implement system-wide policies and practices that may significantly affect career technical education programs in our area
- Identify CTE faculty at Cañada to serve locally and statewide on committees and task-forces
- Attend and participate in BACCC meetings and report information back to the campus community
- As funding permits, attend state-level events (CCCAOE, ASCCC, Curriculum workshops) and other regional consortia meetings.
- Help the campus community understand labor market and industry needs
- Report to Academic Senate as needed which includes presentations and workshops
- Communicate and meet as needed with Skyline and CSM CTE Liaisons to discuss district wide CTE issues.

For more information see, ASCCC CTE Faculty Liaison Expectations: <https://asccc.org/cte-faculty-liaison>