



Instructional Planning Council

May 1, 2026

Time: 9:30am-11:30am

In-Person Option: Building 9-154 (Faculty Teaching and Learning Center and Lounge)

Remote Option: [Zoom link](#) (Meeting ID: 833 6492 6416)

AGENDA ITEM	PRESENTER	Time (Minutes)	PROCESS
A. Approval of Agenda	Hsieh and Eck	2	Action
B. Approval of Minutes	Hsieh and Eck	2	Action
<p>C. Menlo Studio Faculty Advisor, Mentor, and Coordinator - Out-of-Cycle Reassigned Time Position Request (Grant-Funded)</p> <p>a. Since the reassigned position would be fully grant-funded, it is an information item only. If you have any questions or comments, please email one or both of the IPC co-chairs.</p>	Alex Kramer	2 (start ≈ 9:35am)	Information
<p>D. IPC Faculty Co-chair for Fall 2026 – Spring 2027</p> <ul style="list-style-type: none"> Faculty co-chair Dave Eck is transitioning to Dean starting in the Fall semester According to IPC's Bylaws, the faculty co-chair is a member of IPC, who is voted on by IPC members. The co-chair's responsibilities are explained in the reassigned time position application. In this agenda item, we will accept nominations for the faculty co-chair role. Then IPC members will recommend who to forward, including voting if there are multiple nominations. 	Chialin Hsieh	(start ≈ 9:35am) 10	Action

<p>E. Land and Labor Acknowledgment – Suggested Update</p> <ul style="list-style-type: none"> • Current Cañada College Land and Labor Acknowledgment • Proposed update: include the Muwekma tribe 	<p>Equity and Antiracism Planning Council Representative</p>	<p>(start ≈ 9:45am) 15</p>	<p>Action</p>
<p>F. QOTL (Quality Online Teaching and Learning) Recertification Format Idea Share Out from District DEAC (Distance Education Advisory Committee)</p> <ul style="list-style-type: none"> • Share out of recertification ideas for QOTL that have been discussed at District DEAC. 	<p>Allison Hughes</p>	<p>(start ≈ 10:00am) 20</p>	<p>Information, Discussion</p>
<p>G. Honors Transfer Program Update</p> <ul style="list-style-type: none"> • Annual update on HTP program, including summary of PRIE data, program successes, challenges, and solutions. 	<p>Rebekah Taveau-Sidman</p>	<p>(start ≈ 10:20am) 15</p>	<p>Information, Discussion</p>
<p>H. IPC Achievements and Reflections 2025-2026</p> <ul style="list-style-type: none"> • End-of-year summary report on IPC’s achievements 	<p>Hsieh and Eck</p>	<p>(start ≈ 10:35am) 15</p>	<p>Action</p>
<p>I. Curriculum Report</p>	<p>Adriana Lugo</p>	<p>(start ≈ 10:50am) 10</p>	<p>Information</p>
<p>J. Agenda Item Requests/Suggestions for Future IPC Meetings</p> <ul style="list-style-type: none"> • Opportunity to request agenda items for future meetings • Agenda requests can also be made by emailing the IPC co-chairs Chialin Hsieh (hsiehc@smccd.edu) and Dave Eck (eckd@smccd.edu) • When building IPC agendas, the co-chairs consider the IPC bylaws as well as general time constraints. 	<p>Hsieh and Eck</p>	<p>(start ≈ 11:00am) 5</p>	<p>Information</p>
<p>K. Annual Evaluation of Participatory Governance</p> <ul style="list-style-type: none"> • Please complete the participatory governance evaluation survey. This survey collects feedback on how participatory governance is working across the college. 	<p>Hsieh and Eck</p>	<p>(start ≈ 11:05am) 5</p>	<p>Survey Completion</p>

Important Dates:

a. We will confirm at the end of the meeting whether we will need the scheduled May 15 IPC meeting.

Information

L. Adjournment

Hsieh and Eck