Create A New Tutoring Appointment

Log in to Accudemia at [https://canadacollege.accudemia.net](https://canadacollege.accudemia.net).
Use your OneLogin (Canvas) Username and Password

1. **Select Attendee**: Type your G#. Then select your name.

2. Appointments can be made “Virtual via Zoom” or “Face to Face” (in person at the Learning Center). If you need help with writing, please select a “Writing Center” appointment. Select “Peer Tutoring” for all other tutoring assistance.
3. **Select Subject Area**: Select the course that you are requesting tutoring support. The list you see will reflect the courses in which you are currently enrolled.

   - **Select Subject Area**
     
     ```
     Search Subject Areas...
     ```

   - **Type to search subject area**...

   - **Results**
     - ART 204 | Drawing I
     - ART 204
     - MATH 120 | Intermediate Algebra
     - MATH 120
     - PHIL 100 | Introduction to Philosophy
     - PHIL 100
     - LEA CEN
     - STEM Center
     - WRIT CEN
     - Writing Center

4. **Available Slots**: Select an available time to meet with a tutor. Appointments must be made 12 hours in advance (for same day service, check the drop-in schedule and come to the Learning Center at the appropriate time). You can schedule an appointment up to 14 days ahead of time.

   - **Available Slots**
     
     ```
     Specific Tutor
     ```

     - **Any available tutor**

     - **Days of Week**
       - Sun
       - Mon
       - Tue
       - Wed
       - Thu
       - Fri
       - Sat

     - **Pick date and time**
       - **Duration**: 30 minutes
       - **Showing this week**: Week 1
       - **Date**: Fri, Sep 9
       - **Time**: 12:00 PM
       - **Other Times**: 12:00 AM, 1:00 AM, 1:00 PM, 2:00 AM
5. **Confirm**: Click confirm to finalize and book your appointment.