

Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_ Started CWA: \_\_\_\_\_ Spring 2012

# CWA Registration

Summer/Fall 2012  
(For CWA students who began Spring 2012)

To register for your classes:

1. Go to WEBSMART, <https://websmart.smccd.net>
2. LOGIN using your personal ID number (GOO#) and your PIN Number (usually is your birthday in the format of mm/dd/yy, unless you have changed it).
3. Select "Student Services and Financial Aid", then select "Registration".
4. At the next menu, click on "Registration- Add/Drop classes"
5. Scroll down the screen to the registration boxes. Enter the five-digit Course Reference Number
  - a. (CRN) in the box. If you are taking more than one class you may enter all CRNs.
  - b. **Note:** Once classes start, the process is LATE REGISTRATION. There are two boxes: one for the CRN AND one for the Authorization Code. The Authorization Code is a 4 digit number given by the instructor based on class space availability.
6. After entering all CRNs, scroll to the bottom of the screen and Click "Submit Changes" to save
7. **View and Print your schedule:** On the bottom of the page there is a link, "Student Detail Schedule" that list your classes with time and location. "Payment option" link is also located at the bottom of the screen that allows you to view and pay your fees by a credit card. Students who have outstanding balance will not able to register for classes. When you enroll in classes, students must pay fees, have applied for financial aid, or filed for a payment plan. Students who have any outstanding fee balances by the deadline listed below, will be dropped from classes at midnight for non-payment of outstanding fees:
  - **Summer deadline:** On Wednesday, May 16, 2012
  - **Fall deadline:** On Wednesday, July 18, 2012
  - Two weeks prior to the start of the summer and fall semesters, students will be dropped at midnight the day following their registration for non-payment of fees. For summer, students will be dropped beginning June 4 and for fall, 2012 students will be dropped beginning August 6.

## Summer 2012

CRN	Course	Day	Time	Room	Notes
53438	Sociology 100	Thursday	6:00 -10:10pm	3-148	This is a Web Assisted course
53117	LIBR 100	Thursday	5:10 – 6:00pm	9-312	This course has an on-line component that may require library research
	Math 110 or Math 120 (optional)				District wide summer math offerings: <a href="http://canadacollege.edu/CWA/Pre-Semester%20Classes%20Summer%202012%20-%20Math%20night%20only.pdf">http://canadacollege.edu/CWA/Pre-Semester%20Classes%20Summer%202012%20-%20Math%20night%20only.pdf</a>

## Fall 2012

CRN	Course	Day	Time	Room	Notes
84774	English 836	Thursday	6:00 – 10:10pm	3-117	
93584	Communications 110	Saturday	9:00 - 12:00pm	3-104	Classes meet: 8/25, 9/8, 9/22, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15
89428	Political Science 310	Saturday	12:00 - 3:00pm	13-117	Classes meet: 8/25, 9/8, 9/22, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15
	Math 110 or Math 120				Cañada fall math offerings: <a href="https://websmart.smccd.edu/webschedule/default.php">https://websmart.smccd.edu/webschedule/default.php</a>

You may register for your classes on or after your Registration appointment date: \_\_\_\_\_

**Note:** the earliest time you may register on the first day of your registration date is 7 a.m.