



## Weekly Update 11-1-19

Happy Friday! I hope everyone had a Happy Halloween. Thank you to ASCC for hosting a festive bash.



### Listening Session with Interim Chancellor Claire

The entire campus community is invited to a listening session, hosted by Interim Chancellor Claire. The session will be held on Tuesday, November 5 from 2-3 p.m. in Building 6, Room 101-102.

### Building 9 Construction – Scheduled to Begin Nov. 6

Throughout the month of November, Building 9 is scheduled to undergo construction and intermittent noise will occur. Ear plugs will be available on each floor of Building 9. For questions, please contact [canconstruciton@smccd.edu](mailto:canconstruciton@smccd.edu) Thank you for your cooperation.

### High School & Community Partner Breakfast

This morning we welcomed more than 75 high school and community partner to campus to learn about the College. Thank you to many faculty, staff and administrators who presented about their division and programs as well as to the students who served on an information panel.



### **Program Review – Position Request Presentations**

Thank you to those who presented this week. As it is available, information about this process and the submitted presentations will be posted on the PBC website. As part of our annual program review and resource prioritization process, these presentations are informational for the campus. Feedback on these requests can be submitted online – please see the links for each day on the [PBC website](#). The Academic Senate will be prioritizing faculty positions and, at its next meeting on November 6, PBC will be discussing the proposals and feedback regarding classified and administrator position proposals. For more information about the process, please contact PBC Co-Chairs [Diana Tedone-Goldstone](#) or Jeanne Stalker

### **Faculty Reassigned Time**

The Instructional Planning Council in collaboration with Academic Senate has worked to refine the Reassigned Time Application Process. There is now a separate application for NEW position proposals and RENEWALS. Please review the new process that is listed below.

#### *Deadlines:*

NEW and RENEWAL applications are due November 15 to your dean. Deans will have a week to review the applications before forwarding them to the Office of Instruction.

#### *Applications:*

The NEW reassigned time position proposal is now shorter. You can access the application [here](#).

The RENEWAL reassigned time position proposal now consists of just two questions. You can access the application [here](#).

#### *Results:*

Applications will be reviewed by IPC during their December 6th meeting. Informed by the feedback provided by IPC, the VPI will announce which proposals for reassignment have been approved and denied by **Friday, December 13th**.

*More information:*

Please visit [IPC's webpage](#) for detailed information on the process, timelines, etc. Please consider the Office of Instruction as a resource if you choose to submit an application. Meet with your Dean first- if you are interested. For NEW applications, please also play careful attention to question 7 specific to responsibilities (to help you avoid any overlap in duties, make sure to reference [Appendix D1](#) from the faculty contract). If you need the assistance of the Office of Instruction, please send me an email should you have questions. I am available at any point in the process to review, discuss, and revise with you the application before you submit it to your Dean and finally to the Office of Instruction.



Have a wonderful weekend!

Sincerely,  
Jamillah Moore, Ed.D.  
President