

**Library**  
**Measure G Expenditures: \$100,356**

**1. Description of Program**

The Library provided extended evening (8pm-9pm) and Saturday (10am-2pm) hours. Additionally, with our .65 FTE Electronic Resources librarian we were able to increase services and resources for students including instructional videos, eBook and database access management, and assessing new electronic resources. Funds also provided for a part-time library support specialist.

**2. Is the college contractually obligated to provide your program/service?**

No

**3. Is the college obligated to provide your program/service in order to meet accreditation requirements?**

Accreditation requirement 16 states:

The institution provides, through ownership or contractual agreement, specific long-term access to sufficient information and learning resources to support its mission and instructional programs in whatever format and wherever they are offered.

**4. How does your program/service specifically support objectives of the Educational Master Plan or other strategic plans?**

Our program supports Teaching and Learning Objective 1.2: "Assess, evaluate and implement flexible course scheduling options and pathways to accommodate students' needs" from the Educational Master Plan. By providing Saturday and evening library services we allow these students to have access to library services and resources.

The Electronic Resources Librarian supports the Distance Education Strategic Plan by managing access to online library resources and providing instruction through videos and guides.

**5. How many students are served in an Academic Year (per semester)**

During Saturdays, we had an average gate count of 134.4 people per day in the Spring and 89.9 in the Fall, this is an total **average of 112 per day for the year**. We also had a total average of 2.7 Research questions, 2.0 IT/Print questions, and 3.6 Directions, etc. questions in 2013. Interestingly, while we saw a decline in gate count from Spring to Fall, there was an increase in reference questions.

2013	Gate count	Research questions
<b>Spring Average per day</b>	134.4	2.3
<b>Fall Average per day</b>	89.9	3.1

We also taught 4 Library orientations (a total of about 120 students).

According to our November 2013 headcount statistics, we had an average of 32.4 students per day use the library during the 8:00pm-9:00pm extended hours. In Fall 2013 the Librarians answered an average of 0.36 research questions, 0.43 IT/Print questions, and 0.21 directional, etc. questions during this time. We also had 6 Library Orientations scheduled during the extended hour.

2013	Headcount	Research questions
Fall Average for 8:00-9:00pm per day	32.4	0.36

**6. Does your program/service provide for the needs of a special population of student?**

No.

**7. What is your evidence of program success?**

During Fall 2013 alone we had 6 faculty-requested library orientations after 8pm, and 2 on Saturday. We would not be able to accommodate these classes without the increased hours. Saturday Math Jam held in the Library also remains popular.

We have seen use of our electronic resources increase since the current Electronic Resource Librarian started in Spring 2013. Our eBook use went from 5,092 sessions in 2012 to 12,098 in 2013. Use of our top ten databases also went up from 54,261 sessions in 2012 to 73,789 in 2013.

**8. What measures would be required in order to accommodate your current students if your program were to lose funding?**

In order to keep evening and Saturday hours we would have cut morning hours and reduce Friday hours to accommodate the four hours of staff and faculty time needed. We would have to open at 10am two days a week, and close at noon on Friday.

With the loss of Measure G in Fall 2014 **we will lose 65% of our adjunct hours in Fall 2014**. Without a part-time Electronic Resource Librarian there will be an increased demand on the full-time librarians to provide adequate electronic resources as well as reference and instruction. In light of these losses we will have to cut back on orientations, especially for Basic Skills and ESL classes which currently make up 50% of our orientations.

**9. What specific measures of cost savings to your program/service can you propose? What are the consequences of implementing these measures?**

If we cut Saturday hours students and visitors will have no student services available (with the possible exception of Math Jam) as we are currently the only service open on Saturdays. Reducing evening hours to 8pm will decrease our ability to serve evening students and classes.

Cutting the part-time library support specialist will decrease our ability to process new material and our large backlog of items, but will also have the least affect on students.

**10. What other possible sources of funding might be available to fund your program/service?**

None.