### What should be the role of a campus Professional Development Team?

- Bring in speakers and expert panelists
- Planning and implementing activities
- Think equally (faculty and staff)
- Vet what/who would do trainings and workshops
- Identify/coordinate needs and what should be made available
- Provide follow-up opportunities
- Implement Educational Master Plan – identify and allocate resources to move the organization forward
- Assessed by PBC
- Data analysis
- Who attends PD opportunities?
- What are the outcomes of PD opportunities?
- Passionate about PD
- Engaged in PD
- Action-oriented and task-oriented
- Well defined instructions and structure
- Set common theme for the academic year
- Build better sense of community
- Develop a unified plan
- System
- Set a clear organization of what groups do
- Plan Flex Day
- Address college-wide PD needs
- Collaborate with various bodies on campus in order to coordinate efforts
- Identify how PD can be assessed and inform future planning
- Outreach to encourage participation
- Flexibility – input welcome – broad feedback
- Anticipating future needs in PD and what it might look like (what do we anticipate 5 years from now, tools, what will it look like?)
- Familiarizing with tools – innovation
- Budgeting (if funding is connected)
- Develop PD plan – address every level of the college
- Progress reports
- Identify/Determine PD needs
- Inclusive of work being done
- More staff inclusion – equitable, responsible and reflective
- Identifying specific tasks and what unites us all
- Customize training for specific areas
- Identifying a plan and structure – what to accomplish, then build a team
- Reinvigorate the concept of CIETL – create a safe space for faculty and staff to learn
- Identify excellence in the community and share that excellence – celebrate it
- Learning styles – differentiated instruction
- Inform about resources and how to explain to students – what are appropriate protocols and what are policies in order to maintain sensitivity and provide students with necessary TLC?
- Staff and faculty feel supported
- Students need a safe space

### Who should be on a campus Professional Development Team?

<table>
<thead>
<tr>
<th>Classified Senate</th>
<th>Classified Staff</th>
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<tbody>
<tr>
<td>Student Services</td>
<td>Administration</td>
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<tr>
<td>Appointed financial advisor</td>
<td>Basic Skills and ESL</td>
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<tr>
<td>Faculty</td>
<td>Student Services</td>
</tr>
<tr>
<td>Student(s)</td>
<td>CSEA</td>
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<tr>
<td>Facilities (if they can)</td>
<td>Student learning</td>
</tr>
<tr>
<td>Evening employee representation</td>
<td>Chair of faculty Professional Development AFT Committee</td>
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<tr>
<td>Multi-tiered – all positions and areas</td>
<td>1 – 2 representatives from each existing PD group on campus</td>
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<tr>
<td>Existing PD groups on campus represented in PD group (not all from one department – coordinate efforts with existing on-campus PD)</td>
<td>Administration provides resources</td>
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<tr>
<td>Student, faculty, classified, admin/mgr.</td>
<td>Faculty identify where we need help</td>
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<td>Divisions/Disciplines – specifically CTE</td>
<td>Students identify where there is room for growth</td>
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<tr>
<td>Faculty representing CTE and Transfer</td>
<td>Partnership with community member(s) outside of campus in order to discover off-campus networking and PD opportunities in education and industrie</td>
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