



PLANNING AND BUDGETING COUNCIL MEETING MINUTES

Wednesday, November 19, 2025

In-Person and Via Zoom

Regular Meeting: 2:10 – 4:30 p.m.

Members present: Maria Huning, Lisa Palmer, Nick Carr, Alicia Aguirre, Kassie Alexander, Rosie Mendoza Morrison, Julie Luu, Denise Erickson, Jose Zelaya, Christopher Wardell, Ziara Matthews, Shanda DeRosans, Julian Taylor, Alex Kramer, Megan Rodriguez-Antone, Lizette Bricker, Ludmila Prisecar, Kim Lopez, Gampi Shankar, Chantal Sosa

Members absent: Karen Engel, Chialin Hsieh, Olivia Cortez-Figueroa, Roz Young

Guests and others present: Elizabeth Da Cruz, Michiko Kealoha, Camille Kaslan, Kat Sullivan-Torrez, Kristina Brower, Nadya Sigona, Mayra Arellano, Mary Ho, Doniella Maher, Autumn McMahon, Ron Andrade, Danny Lynch, Candice Johnson, Candice Nance, Brianna Chavez, Kiran Malavade, Ritu Malhotra, Lezlee Ware, Maria Lara-Blanco, Hyla Lacefield, David Eck, Rachel Corrales, Chris Rico, Wissem Bennani, Ariela Villalpando, Peter Tam, Max Hartman, Adriana Zuno, Mahitha Rao, Alex Claxton, Liliana Garcia, Lorraine Barrales-Ramirez, Ana Miladinova

| AGENDA ITEM | CONTENT |
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| Welcome, Introductions and Approval of Consent Agenda | <p>Gampi Shankar and Maria Huning welcomed attendees to the meeting, sharing that the majority of the meeting would be dedicated to hearing position request presentations.</p> <p>The PBC consent agenda included the Board-approved staffing update from October 29, 2025. Minutes from the November 5 meeting will be reviewed at the December 3 meeting.</p> <p>Motion: A motion to approve the Consent Agenda was made by Rosie Mendoza Morrison and seconded by Lisa Palmer</p> <p>Discussion: none</p> <p>Abstentions: none</p> <p>Approval: all present members voted in favor of the motion; motion passed</p> |
| REGULAR AGENDA | <p>This meeting was dedicated to hearing presentations related to requests for new positions. Gampi Shankar reminded attendees to please complete the presentation feedback form, which was shared in the chat, and which would continually be shared in the chat throughout the meeting. Uploaded presentations can be found on the Personnel Request Process section of the PBC website.</p> <p>The following presentations took place:</p> |

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| | <p>Presented by the Office of Equity represented by Michiko Kealoha, Candice Johnson, Christopher Wardell, and Elizabeth Da Cruz:</p> <ul style="list-style-type: none"> • Office of Equity: Office Assistant (Part Time) • Program Services Coordinator: Brothers Achieving Milestones • Program Services Coordinator of the Cultural Center • Program Services Coordinator of the Pride Center (Part-time) • Program Services Coordinator: Womxn of Color Collaborative (Part-time) <p>Presented by the Kinesiology Athletics and Dance Division, represented by Nick Carr:</p> <ul style="list-style-type: none"> • Athletic Trainer (KAD) <p>Presented the by Early Childhood Education Program, represented by Kristina Brower:</p> <ul style="list-style-type: none"> • Child Development Center Master Teacher • Child Development Center Teacher • Child Development Center Associate Teacher <p>Presented by the Chemistry Department, represented by Camille Kaslan:</p> <ul style="list-style-type: none"> • Chemistry - 2 full-time, tenure-track faculty <p>Presented by the Academic Support and Learning Technologies Division, represented by Ron Andrade:</p> <ul style="list-style-type: none"> • Retention Specialist (Learning Center) <p>Presented by the Promise Scholars Program, represented by Mayra Arellano and Kassie Alexander:</p> <ul style="list-style-type: none"> • Promise Scholars Program Counselor (tenure-track) <p>Presented by the AANHPI S.T.A.R. Learning Community represented by Mary Ho:</p> <ul style="list-style-type: none"> • Program Services Coordinator (AANHPI S.T.A.R.) (Part-time) • AANHPI S.T.A.R. Program Counselor Coordinator (faculty) <p>Presented by the Medical Assisting Program represented by Ritu Malhotra:</p> <ul style="list-style-type: none"> • Instructional Aide II (Medical Assisting) (Part-time) <p>Presented by the Umoja Learning Community represented by Lezlee Ware and Mahitha Rao:</p> <ul style="list-style-type: none"> • Umoja Program Academic Counselor (tenure-track) |
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| | <p>Presented by the Business Department represented by Candice Nance:</p> <ul style="list-style-type: none"> • Business - 1 full-time, tenure-track faculty <p>Presented by the Digital Art & Animation Program represented by Hyla Lacefield:</p> <ul style="list-style-type: none"> • Instructional Aide for Computer Labs (MART) (x 2) (Part-time) <p>Presented by the COLTS-U Transfer Center represented by Danny Lynch and Nadya Sigona:</p> <ul style="list-style-type: none"> • Transfer Center Counselor/Coordinator (tenure-track) <p>The following presentations were previously presented in fall of 2024, and continue to be requested:</p> <ul style="list-style-type: none"> • Chemistry Laboratory Technician (Part-time) • Communications Manager (Marketing) • Equipment Manager (KAD) (Part-time) • Instructional Aide II (Men's Soccer) (Part-time) • Instructional Aide II (Women's Soccer) (Part-time) • Program Services Coordinator (KAD) (Part-time) • Sports Information Director (KAD) (Part-time) |
| STANDING ITEMS | Note: Standing updates, with the exception of the President's update, are tabled for the next meeting taking place December 3, 2025. |
| Associated Students of Cañada College | Next Update December 3, 2025 |
| Classified Senate of Cañada College | Next Update December 3, 2025 |
| Academic Senate of Cañada College | Next Update December 3, 2025 |
| Planning Council Reports: IPC, SSPC, EAPC | Next Update December 3, 2025 |
| President's Update | <p>Gampi Shankar requested the President's assistance in summarizing the process and timeline. President Lopez shared an overview of the review process and proposed that the deadline for supplying feedback be set for December 5, end of day, which the attendees agreed was reasonable. Next, the Senates typically review and submit prioritized lists to the President, and she will then consult with Cabinet, deans, directors, and VPs to gather additional information. President Lopez noted that she typically worked over the break to review the budget and draft her decision email, which she planned to send on Monday, January 5. Presenters and attendees were thanked for their time and participation.</p> |

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| Matters of Public Interest and Upcoming Events | None reported |
| ADJOURNMENT | The meeting was adjourned at 4:13pm |
| Next Meeting | The next meeting will be held on December 3, 2025 |