



PLANNING AND BUDGETING COUNCIL MEETING MINUTES

Wednesday, September 16, 2026

In-Person and Via Zoom

Regular Meeting: 2:10 – 4:00 p.m.

Members present: Maria Huning, Allison Hughes, Diana Tedone-Goldstone, Julian Taylor, Gampi Shankar, Nick Carr, Alicia Aguirre, Julie Luu, Jose Zelaya, Megan Rodriguez Antone, Lizette Bricker, Roz Young, Rosie Mendoza Morrison, Chanel Meanor, Shanda DeRosans Chialin Hsieh, Kassie Alexander, Karen Engel, Kim Lopez, Gampi Shankar, Christopher Wardell, Jacky Ip

Members absent: None

Guests and others present: Michele Rodovsky, Peter Fitzsimmons, Kat Sullivan-Torrez, Chantal Sosa, Alex Kramer, Ameer Thompson, Max Hartman, Michiko Kealoha, Sarah Harmon

AGENDA ITEM	CONTENT
Welcome, Introductions and Approval of Consent Agenda	The PBC consent agenda included the following items: September 2, 2026 Meeting Minutes The Council reviewed the consent agenda, which included approval of the prior meeting minutes. Motion: A motion to approve the Consent Agenda was made by Roz Young and seconded by Rosie Morrison. Discussion: none Abstentions: none Approval: all present members voted in favor of the motion; motion passed.
REGULAR AGENDA	
Capital Improvement Program (CIP) Update presented by Michele Rodovsky, Chief Facilities and Operations Officer	Presentation: The Council reviewed the Capital Improvement Program (CIP) Update; Michele Rodovsky presented the following topics. Capital Improvement and Projects at Cañada College - Building 1 bird nest mitigation finished recently. This project involved blocking off areas where crows could nest. This was completed in a manner safe to the animals. Child Development Center - The budget for this Project is \$16.6 million. 2 new modular buildings will be installed; parts of these buildings have already been delivered in parking lot 6. There will be playgrounds and play areas for the center. The ADA path needs

to be renovated, so people can get from the new facility to the main campus. The soft opening is set for summer 2027. The project is set to be completed by Q2, 2027. Possible ribbon cutting in March 2027. Michelle shared photos of site work, laying in new piping and creating the ADA path of travel; Michele explained that landscaping will be added. Michele also shared photos of the modular buildings. These were constructed off site and delivered to Campus in parts starting today. The modulares are expected to be assembled in early October.

Building 3 Mechanical Systems Upgrade -

The budget for this Project is \$650,000 to replace the cooling tower and motors in Building 3. Michele explained what this will do is ensure reliable cooling is provided to the Campus – occurring currently and the rest will be completed by Q2 2027.

Athletics Fields Replacement Project -

The budget for this Project is about \$4,000,00. The turf has been replaced on both the baseball and soccer fields. ADA pathway issues arose out of these Projects; people need to be able to access fields and Campus. This is an ongoing project and Facilities is working with the Division of the State Architect to solve this.

Scheduled Maintenance -

Michele explained that the projected District wide maintenance need is \$222 million over the next 10 years. Michele then shared a list of the maintenance specific to Cañada College. Michele highlighted that this list is fluid and based on available resources and state funding. Plus, as equipment fails, this takes priority.

Discussion: Nick Carr asked whether safety netting between soccer and baseball will still be included as part of the Athletics Fields Replacement Project?

Michele explained that yes, this is still part of the Project. This plan will not be approved by the Division of the State Architect until ADA access concerns are resolved. This plan is ongoing.

Nick asked whether there is any special venting in the Child Development Centers?

Michelle responded that the modulares were designed for this purpose. Air quality testing will be done prior to occupancy considering code requirements for children.

Chanel Meanor asked whether there is scheduled maintenance for the solar panels?

Michelle explained that the solar farm is managed by a specialized contractor

	and landscaping is managed by the internal grounds team. Presentation: District Wide Student Housing - Michelle shared that the first housing program is coming up at College of San Mateo. The budget for this project is \$87 million and most of the resourcing we were able to secure for this project was Sate secured from State Revenue Bonding and \$19 million was funded by District taxpayers. The housing is in parking Lot B. Will be a three-story building with two residential wings and 316 beds along with support spaces, laundry facilities, etc. This project is in the construction phase currently, planning to be finished in March 2028 and opening for students in summer 2028. Amenities include offices, a lounge, and study spaces. Rent will be deeply below market value. Dorm style and studio offerings will be available. Each unit has at least 1 bathroom in the unit. 314 beds are rentable; there will be a resin director living on site. There is a grant application for Cañada College and Skyline, approximately the same size and number of beds per Campus (as compared to CSM). Building at Cañada College will be placed in lot 6 per the grant application. Michele shared the general diagram for Cañada site and explained that since we are in the application phase; the actual location of the housing could change in the future per College and District decisions. Discussion: Gampi Shankar asked whether the \$3 million earmarked for EV would be spent on new units or to maintain current units? Michelle explained that this earmarked money is for new units (capital improvement). We have a contract with ChargePoint for maintenance and repairs.
<u>2026-27 Adopted District Fiscal Year Budget</u> presented by Peter Fitzsimmons, Chief Financial Officer District Office	Presentation: Peter Fitzsimmons presented the Adopted District Fiscal Year Budget that was approved by the Board on September 9, 2026. Budget highlights include: the Budget is balanced; property taxes are expected to increase by 4.58%; funding has been set aside to support community priorities and capital projects (in compliance with Board Policy 8.11). State Budget – The state budget for 26-27 increased by 1.2 billion, 40% is ongoing, and 60% is one time. The highest allocation is to provide COLA to SCFF. The state allocated 1.44 discretion COLA meant to offset the cost of increased pregnancy leave. The challenge is we are a basic-need District; we will not have resources from the state to cover these costs. We will navigate this space on our own. For the first time, a \$30.1 million increase to provide a 5.74% COLA to Student Equity & Achievement Program, due to advocacy. \$8.7 million has been budgeted to start paying back bonds sold by the District. Discussion: Chanel asked if there is a plan how apprenticeship funding will be applied to Cañada?

Peter explained that the apprenticeship program is in place at Skyline and CSM. Cañada does not have apprenticeship funding until we have a State Approved Apprenticeship Program and begin generating RSI (contact hours). If we do meet these conditions, funding received by the District will be shared with Cañada for apprenticeship programming.

Presentation: One time State Budget –

The state gave the District IOUS \$408.4 million that has been approved to pay 2025-26 Cash Deferrals. There is an additional student support block grant, this is to assist students with basic needs, childcare assistance, financial aid, etc.

Adopted Budget Assumptions-

The Board adopted a non-resident tuition fee. Prop 55 – expires in 2030, without a renewal this 1.5 million will go away for this District. There will be a measure on the November ballot to ensure this will continue (Proposition 3).

Discussion: Chris Wardell asked, how are the one-time State financial aid supports allocated across the three campuses?

Peter explained that the state allocates directly to the colleges. If it is allocated to the District, the District will mirror how the State allocated this funding to the District.

Chanel asked, how is inflation calculated?

Peter explained that we use the CA average; the District has always used the CA consumer price index.

Presentation: 2026-27 Community Priorities (Board Initiatives) -

SB893; of the \$15.34 million, \$11.5 million in ongoing funds to cover fees and the 3 Ts, \$2 million to offset impact of Health Fee and Parking Fee waiver. We have almost spent the one-time allocation of \$6.75 million from 2021-22. The State is trying to reshuffle how Promise funding is allocated for District. We hope to have clarity on this by the end of October. Peter explained the Self-Funded Capital Improvement Program: The Bridge Fund in the short term, and Measure V in the mid-term. In the long term, our goal is to self-fund capital improvement program, as opposed to appealing to the voters

50% Law-

The unaudited result for 2025-26 is 43.12%, as opposed to 2022-23 when we were at 40.47%. This is our third consecutive annual increase. We want to continue improving until we meet 50%

Discussion: Gampi asked, what is the Chancellor's Office targeted date for us to achieve the 50% law?

Peter explained that this is a 5–6-year plan, but time will tell. Progress is

	being made. Challenging to say when an exact date will be. In conclusion, Ludmila Prisecar asked Peter to confirm that the budget is balanced, and we are in a good position, Peter confirmed! Maria Huning asked that further questions be sent to Ludmila then Ludmila would share with Peter.
2025-26 Actual Revenue and Expenditures presented by Ludmila Prisecar, Vice President of Administrative Services	Presentation: Following Peter’s presentation, Ludmila will now take the Council back to review how we closed the prior fiscal year. Expenditure Breakdown – Ludmila shared the expenses for 2025-26, about \$64 million has been spent. Fund 1 unrestricted; from property taxes, spent around \$41 million. Fund 2 insurance expenses; for athletics. Fund 3 restricted programs; increased from the previous year to \$14 million Fund 4 capital projects fund; most of this is at the District level. Fund 7 goes through financial aid; this is given direct student aid, increase by 12%. Districtwide Site Allocation – Ludmila explained that Central services are expenses that help us cover utilities and district wide expenses. District Office, ITS, Facilities, and Public Safety are all in their own funding bucket. Cañada College has seen a 14% increase in Fund 1 allocation. The 2025-25 site allocation for Canada College is \$39.3 million. Discussion: Chanel asked whether there is a way we can adjust allocations not based on full-time enrollments? Ludmila explained that our resource allocation model is not based 100% on FTEs; it is more so based on public function. The resource allocation model is also being reviewed to make further improvements. President Kim Lopez shared with the Council that; Cañada College is not dipping in enrollment. We have increased significantly since coming out of Covid; we just may not increase at the same pace. Cañada College enrollments are slightly up by 1% this semester. Presentation: Fund 1- Unrestricted General Fund - Ludmila shared that at a high level, only 3% are operational expenses. 97% is paying full and part-time employees. As Peter discussed, with free college students do not pay health fees, this now comes from Fund 1. Anything that is categorical is in Fund 3. We have an ending balance of \$37,224, which is a historically low balance. Discussion: Karen Engel asked whether level one or two students pay health fees as part of the Free College initiative? Ludmila clarified that no students pay health fees as this was waived during Covid along with parking fees.

	Julian Taylor asked, why are there no longer health or parking fees? What is the mechanism behind this decision? Lizette Bricker explained that this was decided to alleviate financial stressors for our students returning to Campus after Covid. Kim echoed Lizette sharing; that this decision is part of the Free College Initiative as outlined by the Board. Julian asked, what are the metrics of success for the Free College Initiative? Kim answered, saying that Cañada College tracks primarily enrollment data points as opposed to retention and completion. Karen concurred and explained that relative access from service areas is also measured, as in the case of North Fair Oaks where there has been a 50% bump in enrollment. Kim shared with the Council that Aaron McVean has given a presentation showing student data regarding accessing Free College. Karen suggested that the Board may want to revisit what level 1 students can pay; they may or may not need financial support. Julian, Karen, and Maria concluded this conversation by agreeing that a review of level 1 and level 2 Free College benefits would be helpful. This could be brought back to PBC and further researched offline. Presentation: Ludmila continued the presentation by highlighting Fund 3 expenditures by fund type. Last year we spent around \$14.6 million. There are fewer federal funds available; HSI and ANAPISI funds have decreased. State funding has increased; we receive consistent funds from the State. Local funds are also put aside in Fund 3. We need to keep track of state funding each year and how we spend this depending on the amount of time and major categories related to classified positions, faculty positions, and operational expenses. Ludmila concluded this presentation reiterating that we closed the fiscal year balance and will not be sending money back to the State. If there are any further questions, Ludmila requested to contact her directly. Discussion: Julian asked, are we concerned that this closing budget is so low? Kim responded that we are concerned and plan to share with PBC in November an update on the College 2026-27 budget projections.
Cañada College Annual Plan	Discussion: Diana shared the slides Annual Plan with changes from the last PBC Meeting marked in red. Diana explained, this action is to recommend to the President that we implement the Annual College Plan. No new inquiry groups were taken away or added.

Proposed Action: Recommend to the President implementing the College Annual Plan presented by Maria Huning and Diana Tedone-Goldstone, PBC Co-Chairs	Chanel asked whether an Inquiry Group for CPOS would be established? Chialin explained that CPOS is in the action/operational phase. Minutes were reviewed by the Council for next steps on CPOS. Chialin will communicate offline with Chanel regarding CPOS. Chris Wardell shared that Wissem Bennani connected with him and clarified that CPOS should be an operational subgroup as opposed to an inquiry group. This will help develop actionable solutions, as opposed to theories. Lizette shared that when the Dean of Enrollment has information regarding CPOS they could present to PBC, Maria and Diana agreed this would be a good future agenda item inviting Counselors to also participate. Action: Chialin motions to move on the proposed action item recommending the implementation of College Annual Plan with the changes in red. Roz seconded the motion. All in favor, no nyes or abstentions. The motion passes. Kim informed the Council that she accepts the implementation of the College Annual Plan and is excited to move forward with the Inquiry Groups!
Associated Students of Cañada College	Chanel shared that ASCC is working to collect stories from the student body about how they have been positively impacted by gas and grocery gift cards. Students fear they will be unable to attend college without these gift cards. Chanel has a multiprong plan that they want to share with the student trustee. Chanel has presented at a division meeting. Constitution Day is tomorrow. Constitutions will be handed out, lanyards with red cards; art installation will be created mourning civic rights that have been dismantled. Senate is held in 13-331 at 3:15 PM.
Classified Senate of Cañada College	Maria provided an update that the first Classified Sente meeting was held last week. Classified Senate is working with Sparkpoint on a pilot program to support Classified Staff facing food insecurity due to cost-of-living disparities. Bench honoring Pat in front of Building 16. A Halloween party will be hosted in honor of her. Please join the celebration.
Academic Senate of Cañada College	Diana shared that Academic Senate has met twice. During the meeting nominations were opened for VP, Treasurer, and Adjunct Representative. Nadia confirmed as Treasurer. Presentation on accessibility and Title 2 from Allison and Anniqua. There was an update on common course number from Adriana Lugo. Confirmed 11 goals for this year. Highlights include updating academic

	integrity policy, including information on AI, continuing work on new program review updates and assessments.
Planning Council Reports: IPC, SSPC, EAPC	<u>IPC:</u> Allison shared that the first meeting was held Friday, September 4th, a table setting meeting. Reviewing membership and Bylaws. Next meeting is this Friday September 18th at 9:30 AM. <u>SSPC:</u> Lizette shared that SSPC has their first deaf co-chair, SSPC spent developing inclusive meeting practices. Time during the meeting was also spent encouraging members to participate in the upcoming ACCJC site visit. <u>EAPC:</u> Chris shared the first EAPC meeting was August 25th – SEAP updates were shared. Had a conversation centered on the retreat, EAPC will assemble their own inquiry groups. Centered on policy inquiry, student voice, and professional development. Please contact the EAPC tri-chairs if you are interested in participating. Next meeting is next Tuesday.
President's Update	Kim Lopez concluded the meeting with an update about the President's Advisory Council (PAC). PAC meets once every semester; we had our first meeting today at noon. Alicia Aguirre serves on the PAC and was in attendance. It was a celebratory hour; the council is comprised of community partners. The intention is to connect with our community and share updates on College goals. PAC members were invited to participate in Inquiry Groups. PAC was thrilled about what we have been able to accomplish collectively. PAC members were also invited to the ACCJC Site Visit. All PBC members will be invited to the ACCJC open forum and exit report on September 28th. Kim highlighted that is critical for PBC to attend. Invites will be sent to PBC members directly.
Matters of Public Interest and Upcoming Events	No remaining time for this item.
ADJOURNMENT	Meeting adjourned at 4:02 PM
Next Meeting	The next regular meeting will take place on Wednesday, October 21 st from 2:10 to 4:00 PM, due to October 7 th Flex Day. The PBC Co-Charis thanked everyone for their engagement and participation.