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| **Create a hub for evening and weekend students** | | |
| **Challenges** | **Possible Solutions/Actions** | **Lead on Next Steps** |
| What services are needed? | * CWA provides food, counseling, tutoring – evaluate this to see if expanding it is feasible * See below for additional information to be gathered | * Deans Carranza, Hartman, Bennani to convene work group to gather and review information and develop a proposal |
| Who would coordinate evening services? | * Identify a staff member or office in charge of ensuring various services are available when classes are in session in the evenings – and that students, faculty and staff know about them * Help offices open in the evening communicate with each other, be able to refer students/handle a crisis * Create a sense of community for evening students/programs | * Cabinet |
| Are there enough staff willing to work in the evening? | * Once the needed services are better understood, staffing needs can be estimated * Should staff (and faculty?) working evening hours receive extra compensation? | * Cabinet |
| Where would such a “hub” be located? | * Building 9? | * Cabinet/PBC? |
| How can we improve communication of what is available in the evenings (website, signage?, via faculty teaching in the evening) | * Both in person and online services available during evening hours can be better communicated | * Marketing? |
| What other information is needed for us to understand this challenge? | * What does the college already make available in the evenings now? CWA, Building 9, etc. * What are evening students looking for? What do they need? * What classes are being offered in the evening – what % are associated with CWA and already tied to that? * Understand what is needed, when, and where – esp. the concept of “peak times” | * PRIE to compile inventory of [existing evening services](https://canadacollege.edu/campushours/index.php) * PRIE to conduct survey of students taking evening classes this term * PRIE to pull list of courses taught in the evening this term and locations |
| How will we measure success or know if we’ve solved this challenge(s)? | * Enrollment, persistence of evening students increases * Survey of evening students shows satisfaction with services | * PBC to consider annual assessment of how this is going? |