

## How to Upload G# to Data Dashboard Draft

	A	B	C	D	E
1	G01012398	G01012398,			
2	G00490089				
3	G01001295				
4	G00901448				
5	G00997808				
6	G01013836				
7	G01029286				
8	G00932583				
9	G00938170				

On Column B, insert function =CONCATENATE (A1,"," ,)

Move your mouse to lower right hand corner and your cursor will turn to “+”.

Then double click on the “+”.

The list of G# will be formed with “,” after.

Copy Column B (G#)

Click "Load G Number"  
Paste to G# to the box.

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Load G N

G Numbers (separate by comma)

G01004341,  
G00997378,  
G01028028,

College(s)

Code	Desc
2	Skyline College
3	Canada College
4	College of Sa...

Save      Cancel

Click "Save"

Load G Numbers (13 loaded)

View Flat File

College(s)

Code	Desc
2	Skyline College
3	Canada College
4	College of Sa...

3 items, 1 selected

Registration Term(s)

Term
201603 - Spring 2016
201508 - Fall 2015
201505 - Summer 2015
201503 - Spring 2015
201408 - Fall 2014

196 items, 1 selected

Division(s)  All?

Code	Description
*** All Division...	

Load Enrollment Data!

Available Dimensions: A2B, Addr - City, Addr - State, Addr - Street, Addr - Zip, Age, Age Group, College, Course, Credit Range, Credits, CRN, Cum. GPA, CWA

Columns: Total by ROWS, Undup Hdct, Value, 12

After loaded G#,  
Select College, Term, Variable,  
and Click on Load Enrollment  
Data.