



## Professional Development Planning Committee

Second Tuesday of the Month

Jan 13, 2026

12:30pm to 1:30 pm

Location: 13-337

Join Zoom Meeting:

<https://smccd.zoom.us/j/87815878562?pwd=O86HyuNnbmLATa8bSbsFPq66ilmldw.1>

## MINUTES

Tri-chairs:

- ASLT Division Dean: Anniqua Rana
- Faculty Rep: Ellen Young
- Classified Rep:

[Professional Development Plan 2024-27](#)

[December 9, 2025 Minutes](#)

## AGENDA

Item	Notes
Welcome and introductions <a href="#">Cañada College Land and Labor Acknowledgement</a>	
Jan Flex debrief <a href="#">Feedback about Cañada's PD Program</a> <a href="#">January 9, 2026 Flex Day Feedback</a>	<p><b>Most impactful PD experiences</b> were those that were:</p> <ul style="list-style-type: none"><li>• <b>Hands-on and immediately applicable</b>, producing usable tools or strategies</li><li>• <b>Centered on student voice</b>, particularly through student and alumni panels</li><li>• <b>Equity-driven</b>, including DEI, UndocuAlly, and trauma-informed practices</li><li>• <b>Sustained over time</b>, with themes extending beyond a single Flex Day</li></ul> <p>The most frequently cited impactful themes were:</p> <ul style="list-style-type: none"><li>• <b>AI-related PD (25%)</b> – tools, demos, and guidance on ethical use</li><li>• <b>Student panels and voice (20%)</b> – real experiences shaping instructional and support practices</li></ul>

	<ul style="list-style-type: none"> <li>• <b>Equity and DEI (15%)</b> – inclusive and trauma-informed approaches</li> <li>• <b>Flex Day sessions (15%)</b> – campus-wide connection and timely updates</li> </ul> <p><b>Key suggestions for improvement</b> emphasized:</p> <ul style="list-style-type: none"> <li>• Expanding <b>applied AI training</b> that moves beyond awareness to guided, ethical implementation</li> <li>• Increasing <b>HyFlex/Zoom access</b> to support adjunct and remote participation</li> <li>• Designing PD as <b>semester-long learning arcs</b>, not single-day events</li> <li>• Offering more <b>interactive “working sessions”</b> and fewer lecture-style workshops</li> <li>• Creating a <b>centralized PD hub</b> for materials, schedules, and follow-ups</li> <li>• Developing <b>classified staff–specific PD tracks</b> while sustaining equity-focused offerings</li> </ul> <p><b>Overall takeaway:</b> Faculty and staff value PD that is <b>practical, inclusive, student-informed, and continuous</b>, with a clear call to deepen applied AI training while maintaining Cañada’s strong equity and access focus</p> <p>NOTES ON OPENING SESSION:</p> <ul style="list-style-type: none"> <li>• Rance <b>organized the opening as a panel discussion</b> rather than a lecture or presentation.</li> <li>• The panel <b>centered student voice</b> and included: <ul style="list-style-type: none"> <li>○ <b>Current student</b></li> <li>○ <b>Two alumni</b> working in industry</li> <li>○ <b>One instructor</b></li> </ul> </li> <li>• He <b>structured the session to allow participants to hear directly</b> from students and alumni about how they were already using AI in academic and professional contexts.</li> <li>• His goal <b>was to prepare participants’ mindset</b> for the rest of the day.</li> <li>• He <b>framed AI as practical and inevitable</b>, rather than theoretical or threatening.</li> </ul>
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	<ul style="list-style-type: none"> <li>• He emphasized that AI use <b>should be academic and professional</b>, not casual or experimental.</li> <li>• He noted that the panel <b>was intended to get people ready before lunch</b> and to ground later sessions.</li> <li>• He stated that the structure <b>was designed to support, not oppose, faculty adoption and implementation of AI</b>.</li> </ul>
<a href="#">Integrated Faculty Support Framework for Student Learning.docx</a>  <a href="#">Online Teaching Certification Pathways</a>	Tabled till March
<a href="#">April flex planning</a>	
<a href="#">Other</a>	

Flex days: <https://canadacollege.edu/professional-dev/flexday.php>

- Thursday, April 16th: Due March 13th, 2026
- August 2026: Due May 15th, 2026

Next meeting

- [February 10, 2026](#)
- [March 10, 2026](#)
- [April 14, 2026](#)
- [May 12, 2026](#)