



Annual Program Plan/Review Feedback Form - IPC

Program Latin American Studies Division Click here to enter text.
 IPC Member(s) _____ Date _____
 Reviewers Keri Ferrari Reviewed 5/17/13

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	-Developed more comprehensive and flexible certificate and degree programs, and the revised certificate and degree programs were submitted in March 2013
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	-Use effective and written oral communication skills that illustrate critical thinking and a comparative approach to cross cultural understanding	Click here to enter text.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	-Engage with integrative disciplinary Latin American Studies -Explore literary and artistic traditions of Latin America	Click here to enter text.
4. A plan for necessary curriculum development.	Click here to enter text.	Click here to enter text.	Click here to enter text.	-use website program review for Latin



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				American studies
Comments/Questions: Click here to enter text.				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data packets.	Click here to enter text.	Click here to enter text.	-Hispanic Students have success in enrollment and overall GPA	Click here to enter text.
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	-Outreach and recruitment plan -involvement from Dean and VPI to help guarantee Latin American Studies - Involvement from counselors, ambassadors and others who recruit and advise new and returning students	-
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	"there is currently no program level assessment plan in place. Once there is a viable program, we will move as quickly as possible."	Click here to enter text.	Click here to enter text.	Click here to enter text.



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4. Analysis of PLOs (Program Learning Outcomes) results.	Click here to enter text.	Click here to enter text.	Click here to enter text.	-Developed PSLOS and aligned our course level SLOs and PSLOS and ISLOS and began discussions regarding possible program level assessments.- "Our primary goal for this year is to get the revised certificate and degree in place by Fall 2013 and offer courses in a stable and timely manner"
Comments/Questions: Click here to enter text.				

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	-outreach activities to promote awareness	--reflection, analysis and interpretation of the result off SPAN 120: turning SPAN 120 in a hybrid modality: open to experimenting with new forums of delivery
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	Click here to enter text.	Click here to enter text.	-build enrollment for PLSC 32- each once per year. -



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				Dram 160 once per year -SPAN 140, 150, 152 each semester
Comments/Questions: Click here to enter text.				

IVa. Faculty and Staff hiring needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	Click here to enter text.	-The Spanish department will be requesting one new full-time hire, who will benefit Latin American and Latino studies.	Click here to enter text.	Click here to enter text.
2. Justification fits Department/Division/College needs.	Justification is available on the Spanish Review Chart.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

IVb. Professional Development needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	Click here to enter text.	Faculty can't find time to partake in as many professional developmental programs	Click here to enter text.	-suggests developmental programs such as: -MUS: SF Jazz Center short courses in percussion –

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				HIST: The international Congress of the Latin American Studies association
Comments/Questions: Click here to enter text.				

IVc. Classroom and Instructional Equipment needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	None. –keep Spanish Placement Test	Click here to enter text.	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	"	Click here to enter text.	Click here to enter text.
Comments/Questions: Click here to enter text.				

IVd. Office of Planning, Research & Student Success data needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	"No specific data at this time" –The department will need support from the Office of Planning.



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				Research and Student Success to support efforts to collect data in the future.
Comments/Questions: Click here to enter text.				

IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	No facility requests at this time.	Click here to enter text.
Comments/Questions: Click here to enter text.				

Other/General Comments:
 Click here to enter text.

IPC Co-Chair Signature Carol Rhoads Date 5/23/13
 VPI Co-Chair Signature [Signature] Date 5/28/12