





**Annual Program Plan/Review Feedback Form - IPC**

	enter text.	enter text.	enter text.	enter text.
2. Identification of program performance.	Click here to enter text.			
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.			
4. Analysis of PLOs (Program Learning Outcomes) results.	Click here to enter text.			
<p>Comments/Questions:            Transfer and articulation is not a program, so much of the list above is not relevant. The Student Learning Outcome for the 12-13 year is analyzed and there is a detailed plan for the 13-14 school year.</p>				

<b>III. Action Plan</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	complete information and analysis is provided.	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Plan is provided including benchmarks
<p>Comments/Questions:            The analysis states that "all the goals of the Services Area" were not met, but it doesn't give any more details. The Transfer center lists as the goal for next year as "to enhance the Transfer Center in-reach activities." This is a great goal, but hard to imagine how it will be measured. The action plan is to "continue providing transfer activities." Counting the number of activities is not sufficient to determine the impact of these activities on our students. The number of students attending is better, but how will that document an "enhancement of in-</p>				



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reach?"

<b>IVa. Faculty and Staff hiring needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	List of duties is provided	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification fits Department/Division/College needs.	List of duties is provided	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> List of duties does not provide an adequate justification for the hiring requests. A more complete justification needs to have numbers with the lists (number of classroom visits of what duration, number of surveys needed, number of transfer students served, etc)				

<b>IVb. Professional Development needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	A list of conferences and meetings is provided with overall justification. No details of costs.	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> Click here to enter text.				



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<b>IVc. Classroom and Instructional Equipment needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> Request for a color printer is not fully justified. Our copy center can make beautiful color copies at a very reasonable price and should be used for all brochure and posters. The request for iPads is not justified. Should really compare costs from year to year for advertising transfer events, etc to help justify the current request.				

<b>IVd. Office of Planning, Research &amp; Student Success data needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Request for research is clear and justified.	Click here to enter text.
<b>Comments/Questions:</b> Click here to enter text.				

<b>IVe. Facility needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Justified and logical request	Click here to enter text.	Click here to enter text.



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		- see below		
<b>Comments/Questions:</b> Request is a little confusing – the Campus Quad?? Have there been issues using the quad for events? Is there something specific that is needed in terms of scheduling an event on the quad? Have there been problems finding a classroom for a workshop or presentation?				

<b>Other/General Comments:</b> Very complete presentation of the work being done in transfer and articulation. Comments provided are to help the program reflect on their activities.
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IPC Co-Chair Signature Carol Rhodes Date 5/15/13

VPI Co-Chair Signature [Signature] Date 5/20/13