



Annual Program Plan/Review Feedback Form - IPC

Program Theatre Arts **Division** Humanities/Social Sciences
IPC Member(s) _____ **Date** _____
Reviewers Carol Rhodes, David Johnson, Chialin Hsieh, Javier Santos **Reviewed** 4/23/14

The purpose of this form is to provide feedback to the Department/Program.

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	xxx	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Good job, overall. Be sure to assess all SLOs within a 4 year cycle.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	Click here to enter text.	xxx
4. A plan for necessary curriculum development.	Click here to enter text.	xxx	Click here to enter text.	Click here to enter text.
Comments/Questions: A considerable amount of COR updates were done this past year. Great job! Discuss efforts to revise the curriculum to align with the AA-T.				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				
1. Identification of trends on data packets.	Click here to	Click here to	Click here to	xxx



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	enter text.	enter text.	enter text.	
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	Click here to enter text.	xxx
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
4. Analysis of PLOs (Program Learning Outcomes) results.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
<p>Comments/Questions: The analysis is simple and with realistic plan. The analysis provides them the direction of focusing on enrollment.</p>				

III. Action Plan	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	xxx	Click here to enter text.
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	xxx	Click here to enter text.	Click here to enter text.
<p>Comments/Questions: It would be helpful to really sketch out an action plan that is an outgrowth of program development discussions with the administrative leadership. Opportunity to define roles, responsibilities, and opportunities for the program. The action plan is actionable and realistic for improving enrollment.</p>				

IVa. Faculty and Staff hiring needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan

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Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.

1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√

Comments/Questions:
Many of these activities seem to justify release time. Even if that is assigned, consider how to offload some of these activities or at least, increase the efficiency of completing them.

IVb. Professional Development needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	√
Comments/Questions: Click here to enter text.				

IVc. Classroom and Instructional Equipment needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				
1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: Ambitious plans, and they seem necessary to run the program.				



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IVd. Office of Planning, Research & Student Success data needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: No request				

IVe. Facility needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Comments/Questions: See comments on equipment.				

Other/General Comments: Applause for a well-written APP; thoughtful analysis. Logical plan.

IPC Co-Chair Signature Carol Rhodes Date 5-7-2014

VPI Co-Chair Signature [Signature] Date 7 MAY 2014