

Cañada Safety Committee Meeting

Notes

Tuesday, February 21, 2012

Bldg.8-Room 119

10:30-12:00

Present: Robin Richards, Linda Hayes, Sharon Bartels, Gary Hoss, Danny Glass, Al Gotelli, Nancy Wolford, Debbie Joy, Robert Hood, Victoria Worch, Jose Mayen (student rep), Vickie Nunez, Kathy Smith

- I. Occupy – Safety Issues – to date none of the Cañada students have expressed an interest in having an “occupy” event on campus. March 1 is Occupy Education Day.

- II. Safe Space –

Please preview the link below from Napa Valley College

<http://www.napavalley.edu/President/BIRT/Pages/SAFESPACEProgram.aspx>

It was brought to the attention of the Safety Committee the issue of Cañada creating a “safe space” campus or location on campus. Does Cañada have a process for dealing with hate crimes. **The Task Force will review this issue and report back to the committee on March 20.** (Task Force: Victoria Worch, Robin Richards, LGBT Advisor, Public Safety Officer, Psych Services representative)

- III. Preparedness Drill – Spring Semester
Evacuation or Lockdown drill?

Lockdown drill April 18 am and pm times to be announced later.

Committee will review notes at March 20th meeting on last year’s drill so we can improve where needed.

- IV. Building Captain Bags –

70 bags and vests were purchased for each Building Captain. As of now each Building Captain will receive a bag, a vest, a clip board, a pen and a small first aid kit. **Robin and Sharon** will review what should be included in the bags and request funding from the district.

- V. Standard Precautions/Universal Precautions Guidelines for Working with Blood and Body Secretions Manual (Exposure Plan written by Kate Charlton) –

Sharon Bartels updated the plan and it was approved by the nurses and it meets the state standards. **The manual will be spiral bound and distributed to appropriate areas on campus. The information will also be placed on the new safety website under Inside Cañada.**

VI. AED/CPR Training Date –

Debbie Joy will contact the AED/CPR Instructor to schedule a Friday morning that fits his schedule. Debbie will notify faculty/staff of dates.

VII. College Construction Updates –

“The Grove” has a tentative August date for reopening. Danny would like the administrators to walk through now to look and approve layout (Nancy, Sarah, Robin).

VIII. District Safety Committee Updates –

Nothing to report at this time.

IX. Other

- Campus smoke free policy
There is a need for permanent signage. Gary and Danny will look into styles and pricing.
- Discussion on how to enforce policy. Robert Hood is going to send out a GWAMAIL reminder and notice on Facebook each semester explaining the policy.
Enforcement at this point is nonexistent. Faculty, staff and students are asked to help enforce this. Get the name or picture of the offender and report to the Vice President’s Office for follow up.
- Students are driving through the fire lane behind building 13. Discussion on how to prevent this – no resolution.
- Building 9 safety issues – back stairwell unlocked for student access. Three ipads have been stolen from the learning center/library. Discussion on what to do about student access to back stairwell – Gary will speak to Vice President Perkins about policy and stairwell access. Gary will talk to the District regarding the elevator usage.
- Update -building 5 fire extinguishers (from last meeting agenda). Currently, fire extinguishers are in the classrooms and classrooms are unlocked. New state regulation requires extinguishers in all rooms that hold 50 people or more.
Committee would like to have one in the hallway also. Committee would like to have an extinguisher in all classrooms of 50 or more. Danny will look to see if there is an extinguisher in 2-10, large classrooms in building 3 and 22. Danny will check with the District to see if they will pay for the extra extinguishers and report back to the committee on March 20.
- Gary/Linda will ask bookstore to carry a lock that is more tamper resistant to prevent theft in the locker rooms.

X. Next Meeting – March 20