

Cañada Safety Committee Meeting Notes

Tuesday, October 16, 2012

Present: Linda Hayes, Gary Hoss, Vickie Nunez, Dave Vigo, Debbie Joy, Raj Latigara, Christine Huynh, Nancy Carter, Victoria Worch, Robert Hood, Maggie Souza, JoAnn Rosario, Al Gotelli, Kathy Smith

Great Shake Out Drill – October 18, 2012 at 10:18 a.m. and 7:18 p.m.

Day: 10:18 am

Robert Hood will send out a text message at 10am and will make the carillon system announcement for the morning drill.

Evening: 7:18 pm

Gary Hoss will send out a text message at 7pm and will make the carillon system announcement for the evening drill.

Building Captain Meeting - Distribution of Red Building Captain bags

Directly after the meeting, the red bags were distributed to every building captain that was not present at the meeting.

IVP Hayes will be the administrator (day and evening) that the CAT members will report their building status to and be she will be responsible for releasing the students to return to class.

Concerns:

Debbie Joy will follow up to see which exit that cafeteria staff use and if it will set off the alarm. There will not be very many administrators present for the evening drill. Building Captain list was updated during meeting and redistributed by Debbie.

Other: Gary Hoss reported the person responsible for the various office burglaries at all three campuses has been arrested.

Next Meeting – November 20