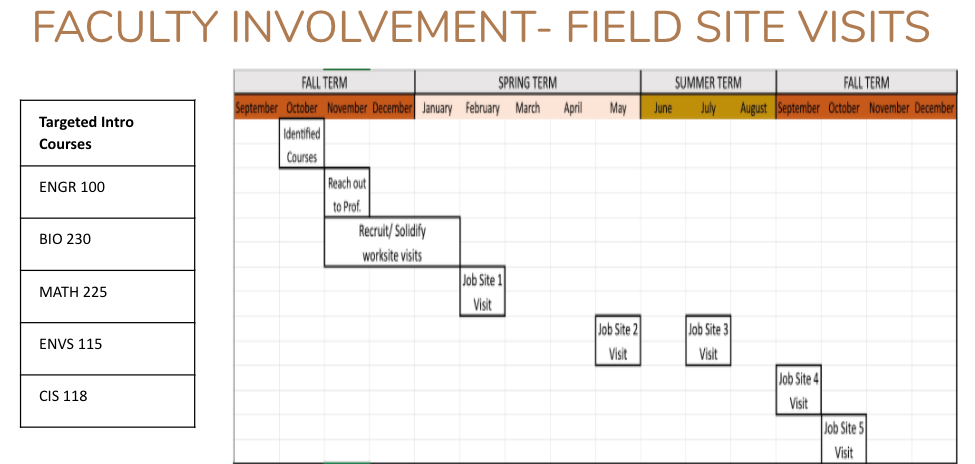
Division Meeting November 13, 2020

1. Breakout rooms: Conversation starters
   1. How are you doing?
   2. How do you plan to spend your winter break?
   3. What can I (Ameer) do to help?
2. Mental Health awareness: Claremont Employee Assistance Program
3. Guided Pathways – Attila Elteto
   1. GP: policy for all community colleges currently being implemented, year 4 of 5yr implementation plan.
   2. Get involved early to have a say in how the plan will go
   3. Program Mapper – accessible to students and faculty alike at <https://canadacollege.edu/academics/interest-areas/>
      1. Review your program map for consistency and curricular changes (must have Curriculum Committee approval prior)
      2. Lots of information for students to plan
   4. FYE: First Year Program (FYE) elements

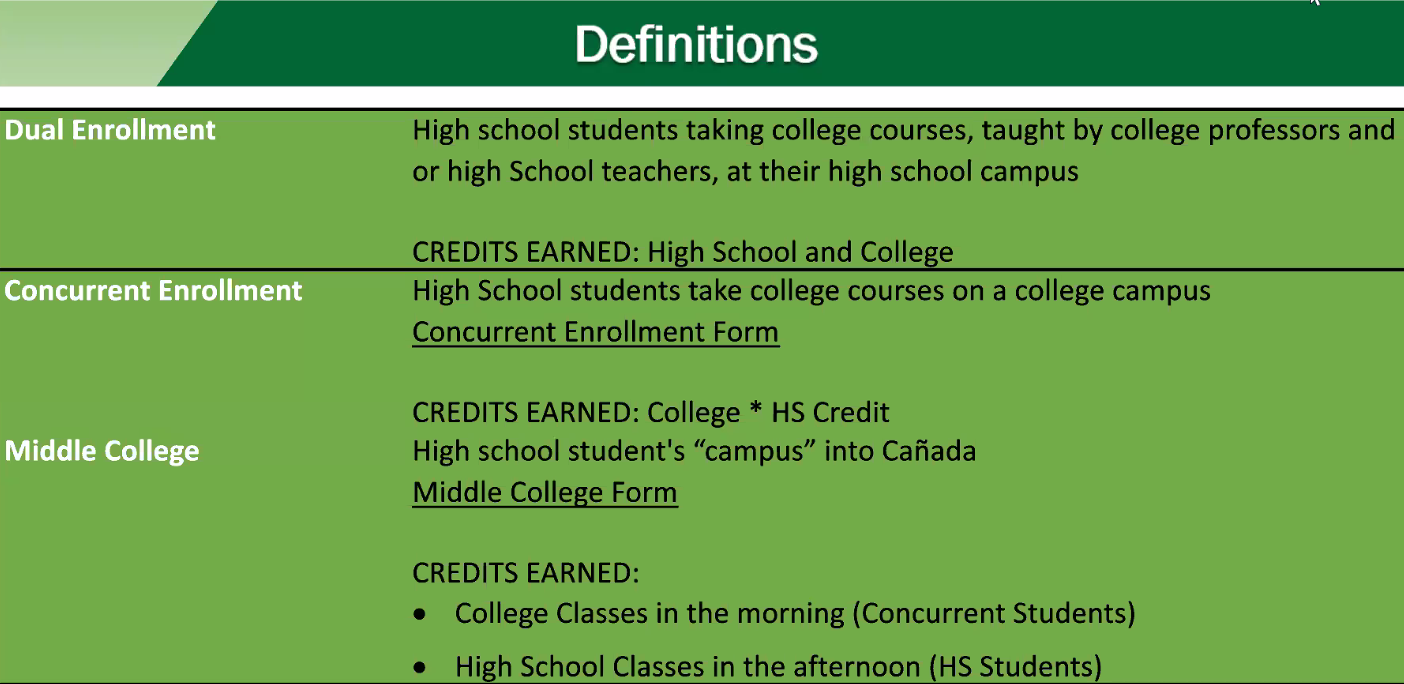


* 1. Attila’s availability to discuss GP or Program Mapper issues
     1. Door card info <https://doorcard.smccd.edu/preview_doorcard.asp?varname=eltetoa&term=202008&college=canada>

1. Sharon Quach: Program Service Coordinator for TRABAJO Grant 
   1. Help students with career exploration options
   2. Formerly with PSC at Skyline – worked with foster care and student parent population
   3. TRABAJO: TRAINING Research Activities Bettering Access to Job Opportunities
      1. How to get faculty involved to help bridge gab to opportunities for job shadowing and internships
      2. Project Leads: Marcella Assistant Project Director
      3. Prof. Ramki Kalyanaraman (PI)
      4. Sharon
   4. National Science Foundation grant
   5. Vision: strengthen student career knowledge through experiential learning opportunities through
      1. Classroom visits
      2. Job shadowing
      3. Internships
   6. Main roll to help students feel encouraged to apply for internships and shadowing by help with:
      1. applications
      2. Resumes
      3. Housing logistics
      4. Transportation logistics
   7. Kolb’s Experiential Learning Cycle
      1. 
      2. Build self-efficacy to pursue jobs opportunities by exposure to exploration
      3. Help students in under represented communities enhance their skills to select majors that lead to careers via
         1. Researching majors
         2. Job shadowing options
         3. Connecting classroom learning to jobs in the field
      4. Helps employers see that community college students can compete at same level as 4yr college interns
      5. Connect with employers and previous alum to develop connections to employers in the field to job shadow and internship opportunities
      6. Impact of Career Exploration actives:
         1. Looking to capture metrics of impact through design of job shadow and internships
         2. Experience of employers hosting interns
      7. Internship Opportunities
         1. Goal: 10 sites in first year, add 5 every year after
         2. Class visits to job sites: 5 annually
         3. Job shadowing and industry observation
            1. 10 sites in 1st yr
            2. 5 every subsequent yr
            3. 40+ students by year 5
      8. Faculty Collaboration –
         1. Internship Criteria
            1. 2.5 min GPA
            2. Grit and growth mindset
            3. Personal statements
            4. Interviews
            5. Faculty recommendations



* + 1. TRABAJO next steps
       1. Maps out steps for students to research industries, campus resources for further exploration
       2. Resume building
       3. Career assessments guide
       4. STEM majors guide worksheet
       5. STEM Internships guide
    2. Moving forward
       1. Infor session for students
       2. Looking for suggestions from faculty to internships, etc.
    3. Questions from faculty:
       1. Major challenge: finding students to receive the info, how to plan to find students for info?
          1. Present to faculty classes, info sessions, and create cohort bases by interest area, canvas announcement blasts, office hours for Sharon to help students one-on-one, welcome to suggestions as well
       2. Honors attempting something similar – creating course for career exploration and internships: possibility for collaboration? Connect with Susan Mahoney, honors coordinator
          1. Yes!
          2. 695 use as exploratory course? Possibility
       3. GP would like to get involved as well

1. Mayra Arellano – Early College Exposure: High School Transitions Program Updates 
   1. Dual Enrollment – welcome to connect with faculty for questions and collaboration
      1. Commitments
         1. K-12 & Adult School partnership: create K-14 pathway
         2. Enhance marketing – create HS student website in Eng/Span
         3. Create a culture of inclusivity
         4. Institutionalize effective student support structures that close obligation gaps
      2. Pyritizing Equity: Anti-Racist Framework
         1. Access to Early College Access is NOT EQUITABLE
            1. Disparities in student access - Black and Latinx students
            2. Students coming from a home with college-educated parents
         2. Shifting the Narrative
            1. Increase ESL student participation
            2. Expose students to career pathways
            3. Information nights for parents (bilingual presentations)
            4. Partnering with HS counselors to promote early college exposure
      3. Prioritizing Equity in Early College programs
         1. COVID-19 Pandemic - school districts and colleges report a surge in interest in concurrent enrollment
         2. Provide low cost opportunities for students to advance postsecondary attainment and entry into workforce
      4. HS Transition Options
         1. 
      5. Goal – more college classes on HS campuses
         1. Increase opportunity for students to get early college experience by
            1. Equity recruitment: engage parents and community partners, change HS culture and counselor support
            2. Onsite collaboration with HS partners: access career exploration, college and career day, counseling support and peer mentorship program
            3. Dual enrollment program:
            4. PROMISE Scholars Program
            5. First Year Experience
         2. Making sure students are accessing our programs and dismantling stigma of community college
         3. Promise Scholars Program
            1. Biggest admitted class in PSP – 144 students
            2. Total enrolled: 464 \*30 students taking CLOA
            3. Orientations for 2020 cohort in August
         4. High School and Community Partners Forum
            1. Overview of certificates
            2. Transfer programs
            3. Financial aid and promise scholar program
            4. Adulty Ed program ESL
            5. Dual enrollment
            6. Etc.
         5. Faculty roles
            1. Connect with Mayra or Ameer to see how we can help expand access for Black and Latinx students,
            2. collaboration with K-12 partners
            3. working on ENGR pathway

looking to share out at next division meeting

get more student involved and excited, specifically Black and Latinx students

* + - 1. questions:
         1. how to ensure college courses are taught in line with college curriculum set – Susan M

ensure college faculty review and be involved as professors on HS campus

* + - * 1. concerns: barriers - Jeanette

buy in from faculty and admin

accommodation difference in college/hs

lots to consider

transportation for concurrent enrollment

buy-in from parents

start working group for dual enrollment, connect with Mayra to join

* + - * 1. Honors: dual enrollment component

Connect with Mayra

1. VPA Graciano Mendoza: PBC Economic Outlook for FY 2021-22 
   1. Summary of funded items 2020-21
      1. Total requested resources: $2.3M
         1. Personnel $1.0M, Operations $1.3M
         2. Funded Items: $2M
            1. Net additional replacement cost for additional academic reassign time (2.6 FTE) $138,000
            2. 3 additional FT Faculty (net of $70k received per position) $171,000
            3. Summer Fall MOU $490k
            4. Emergency Preparedness $125k
   2. Economic Challenges:
      1. COVID-19 Pandemic
      2. Wild Fires
   3. Milestones:
      1. SP20 – multi year revenue projections (assess tax calculation
      2. May revise – proposed reduction to categorial programs and additional reductions to basic aid districts - thankfully the level of cuts proposed weren’t implemented, but the long-term effects will be significant
   4. During last recession 08
      1. About 18mos before district felt the effect
      2. Pandemic will be different as ongoing
   5. Projected worse case, medium and best-case scenarios based on pre-COVID funding
   6. May revise proposed reductions: worse-case scenario: about $2M+
      1. Strong workforce
      2. Student equity and achievement program
      3. Lottery
      4. Guided pathways
      5. AB-19
      6. EPA
      7. Categorial funding
   7. Recommend not get too stuck on numbers, but get sense of range of possibilities for long-term implications
   8. Other financial implications: one-time items: little over $3.4M
      1. Ending grants – personnel $1.6M to resolve
      2. COVID-19 and Emergency Preparedness
      3. Operational Items: No COLA for Categorical Funds, Deferred maintenance, PC Tech refresh, Lab Tech refresh, operational requested resources
      4. Facilities and Construction – Bldg 1
   9. Budget Development Milestones
      1. Jan 2021 – Governor’s proposed budget to understand funding for comm college system
      2. April-May – district multi-year revenue and site allocation projections
      3. May 2021 – May revise
      4. June 2021- approved state budget
   10. PBC guidance for Program request for FY 2021-22
       1. 
   11. Questions: one-time funding for personnel get hired?
       1. Office of instruction will lead (instructional designer) with HR and candidates will know before accepting position how long the assignment will be
       2. No further details from VPA office – assumption is positions are one-time funding and will go away.