



Student Services Planning Council

Meeting Date: Dec 12, 2018

Meeting Time: 2PM – 4PM

Location: Building 2 Room 10

Present: Ho, M., Joy, D., Miller, R., Strause, J., Carrington, M., Panjiyar, K., Huning, M., Kealoha, M., Leiva, A., Sohrabi, S., Haick, B., Kumar, J., Rhodes, G., Martin, N., Barrales-Ramirez, L., Perlas, C.

<p style="text-align: center;">Topic- Action(A)/ Discussion (D)/ Information(I)/- Presenter</p>	<p style="text-align: center;">Discussion/Outcomes</p>
<p>1) Approval of Minutes (A) – Char Perlas & Ruth Miller Nov. 14, 2018</p>	<p>1) Approval of Minutes (A) Margie: PCRC to present at March 29th Flex (not Jan 11th). Margie motions to approve. Maria 2nd.</p>
<p>2) Business</p> <p style="padding-left: 40px;">I. Welcome new member!</p> <p style="padding-left: 40px;">II. SAP Demo – Dean Engel</p> <p style="padding-left: 40px;">III. Recap of the semester</p> <p style="padding-left: 80px;">A. Follow up items - All</p> <p style="padding-left: 80px;">- Schedule Resource Prioritization Meeting</p>	<p>2) Business</p> <p style="padding-left: 40px;">I. Welcome new member! Mary Ho – Director of Post-Secondary Success and the University Center</p> <p style="padding-left: 40px;">II. SAP Demo – Dean Engel SAP-Banner and SARS data goes to data warehouse. Research uses Argos and SAP. SAP is user friendly. Finite number of user accounts. To access SAP, you can request a user account. You can also request the data from PRIE and they will email to you (preferred). SAP can run reports and each report contains a ‘definitions’ tab that contains information regarding the available data. PRIE Team can design and create reports. PRIE is able to sit down with departments/teams to determine what type of reports would be useful. ACTION: Margie to mention at FASC to determine need for SAP access.</p> <p style="padding-left: 40px;">III. Recap of the semester</p> <p style="padding-left: 80px;">A. Follow up items - All</p> <p style="padding-left: 80px;">- Schedule Resource Prioritization Meeting Review of PBC Prioritization Process. Need to align rubric with request.</p>

Mission Statement

Cañada College provides our community with a learning-centered environment, ensuring that all students have equitable opportunities to achieve their transfer, career education, and lifelong learning educational goals. The college cultivates in its students the ability to think critically and creatively, communicate effectively, reason quantitatively, and understand and appreciate different points of view within a diverse community.

- Holiday Hours (Thanksgiving and Christmas)
- Other?

B. Celebration of 'wins' - All



ACTION: To review process and determine needed changes. Need to work on refining over Spring. Research what's done at CSM/Skyline. Email Char thoughts on what could be improved.

- **Holiday Hours (Thanksgiving and Christmas)**

Discrepancies in days off are based on what day the holiday falls and number days we are obligated to work.

ACTION: Agendize for discussion at a SSPC Spring meeting.

- PEP

Re-look at when PEP is scheduled. If aligned with registration, PEP would need to move to May or registration would need to move to April. If we need to keep PEP 'as-is' perhaps encourage them to enroll in a late start spring class (such as a career class). In regards to this process and onboarding of all new students, the BPA group needs more participation in their meetings. Student Voices to share data with all relevant groups. It was discussed that some students who go through PEP are actually waiting to hear from CSU and UCs. Used Cañada as a back-up. It was mentioned that the online orientation helps expedite new students' SSSP process.

ACTION: Those interested in participating in BPA meetings, please inform Margie. Char and Max to recommend individuals for the committee. Spring BPA Schedule: 2nd and 4th Monday from 10:30a – 12p room 9-123. Continue discussion regarding encouraging PEP students to enroll in a late start College Success class.

- Reschedule Cañada Hug event

Discussion about rescheduling event in Spring. Recommendation to keep track of students after event also, recommendations for faculty to identify students. Another recommendation to tie in Early Alert (3rd week of the semester until the last day to drop. Most alerts come at March).

ACTION: Agendize for Spring meeting

- Other?

B. **Celebration of 'wins' and Department Reports**– All

Fin. Aid: Hired a new member, Ariacka Soler. Rosa returned. Win: Fully staffed. *Upward Bound:* Win: 2 students got full scholarships to Puget Sound in Washington. *SparkPoint:* Win: Met deliverables and receiving additional funding (SAGA and additional funds from CCCCCO)

ESO Adelante: Win: New Director and wonderful staff!

ASCC: Win: Working on housing initiative. Cañada is working to be the first campus to offer student housing. Student Senate met with Chancellor to present initiative. Student interns have helped print thousands of documents for students. Distributed 18k bus tokens. 800

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	<p>students attended events. Working with ACES and Multi-Cultural centers to help spread equity work among students.</p> <p><i>Athletics:</i> Win: Mens and Womens Soccer teams made playoffs. Provided support has made a positive impact, not only on the field but in class.</p> <p><i>VROC:</i> Wins: 8-10 people/week have been attending the 'Eat and Greet'. Student struggling to get benefits wrote to Congress Woman and was awarded back pay. Joshua was accepted to Menlo with full scholarship.</p> <p><i>EOPS/CARE:</i> Win: Submitted program plan. Had advisory board meeting last week. Accepting applications for SP19. Students need to be Full Time to receive the College Promise grant. Final stages in getting District-wide application online.</p> <p><i>Office of the VPSS:</i> Win: hired interim, Char Perlas :0)</p> <p><i>A&R:</i> Win: survived 7 months in temp location. About to start scanning prior records.</p> <p><i>Career Center:</i> Win: Increase in # of employer panels which allows students to interact with employers. Has new sign!</p> <p><i>Transfer Center:</i> Win: had a number of University reps assist students with applications. Successful transfer day and Nursing Program panel.</p> <p><i>DRC/PCC:</i> Win: Productive and smooth semester. PCC received a Mental Health grant. Active Minds is a new ASCC club. No waiting list in PCC and offered more intern hours. DRC continuing to serve a lot of students. Update: Dr. Rhodes to be out on Medical for SP19. Regina Blok will take over as Interim for SP19. 12 hour/week consultant (licensed Clinician to oversee interns).</p> <p><i>Bookstore:</i> Getting ready for spring. Some deliveries delayed due to winter storms. Working with sister colleges to look into getting needed materials. Wins: Canada has more inclusive access than our sister colleges which decreases the equity gap. In SP19, students will be able to order materials online and have them delivered to their home. Food meal program served 3000 meals to students and is looking to increase to 4500.</p>
<p>3) Other/Department Reports</p>	<p>3) Other/Department Reports See above</p>
<p>4) Adjournment</p>	<p>4) Adjournment</p>
<p><i>Upcoming Meetings:</i> SP19: 1/23, 2/13, 2/27, 3/13, 3/27, 4/10, 4/24, 5/8, 5/22 6/12 & 6/26</p>	<p>Future Agenda Items: Holiday Hours, Cañada Hug event</p>

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