

Student Services Planning Council



SSPC AGENDA

Date: Wednesday, February 10, 2021

Time: 2:00-4:00pm

<https://smccd.zoom.us/j/94809251078>

1) Welcome

a) **Time Keeper**

b) **Do we have our team?** (Quorum: 13)

i) *Updates: BTO now removed from Quorum and Veterans Added, Next Meeting we'd love to ask all new team members to do intros!*

*Adolfo Leiva
Alison Field
Margie Carrington
Bettina Lee
Bob Haick
Jade Shonette*

*Jeanne Stalker
Kathy Kohut
Karen Engel
Lorraine Barrales-Ramirez
Manuel Alejandro Pérez
Maria Huning
Maria Lara
Margie Carrington
Mary Ho*

*Max Hartman
Mayra Arellano
Michiko Kealoha
Nadya Sigona
Olivia Cortez Figueroa
Rosa Moncada
Soraya Sohrabi
Wisseem Brennani*

2) Adoption of The Agenda

2 minutes

3) Approval of the Minutes

2 minutes

a) [January 27, 2021](#)

4) Reports

a) "Why" We Do What We Do Share

Mayra / 2 minutes

i) *An instance that has happened recently that has reminded you why you do what you do to challenge equity and anti-racism in Student Services?*

b) Thank you for sharing your department reports in the chat! *All/ "Unlimited" Time*

5) Standing Items

a) PBC

Max / 4 minutes

b) VPSS Updates

Manuel / 4 minutes

i) HEERF II - Corona Virus Response & Relief Supplemental Appropriations (CRRSA)

c) Enrollment Services Committee Update

Wisseem/ 15 minutes

d) Guided Pathways

Mary/ 4 minutes

6) Special Presentations

a) **Cultural Center Focus Groups - CLP**

Karen & Manuel / 10 mins

b) **Student Services Facilities Updates**

Wissem & Max / 10 mins

7) **Business Items**

a) **SSPC Program Review Equity Lens**

Mary, Mayra, Maria H., Michiko / 35

mins

b) **SSPC Bylaw Updates**

Maria H., Mary, Michiko, Nimsi, Manuel / 20 mins

SSPC Agenda

a. Distribution:

i. Agenda packets will be distributed by the Vice President of Student Services' Office **72 hours in** advance of meetings to the College community (administration, faculty, classified professions, and Associated Students).

ii. Agenda Building:

1. SSPC Co-Chairs will be responsible for developing and approving agendas. Council members may request that an item be included on the agenda by contacting one of the co-chairs **and/or during SSPC's Open Forum and Feedback section of the agenda.**
2. The Co-Chairs will review with Council all requests not approved for agendas. The Council may decide by consensus to include items on a future agenda not approved by the SSPC Co-Chairs. All agenda items will be given a time allotment as appropriate for the item.

iii. **Minutes**

1. **draft meeting summaries should be reviewed/approved at subsequent meetings**

iv. **Website Sharing**

1. **Agendas and meeting summaries are to be posted regularly on SSPC webpages**
2. **Council or committee webpages should be regularly updated with current information, committee membership, bylaws, meeting agendas and summaries, meeting days and times.**

8) **Open Forum and Feedback**

An opportunity for anyone to discuss any additional items.

What would we like to cover in the next SSPC?

● **For next Meeting**

- Welcome for new staff (FA staff – 2; VROC/Welcome Ctr; A&R Registrar and PSC)
- Student Involvement
- **UMOJA Program Presentation** *Black Students Matter Core Group / 30 mins*

9) **Adjournment**

Next meeting is Wednesday, 2-4pm, February 24th, 2021 via Zoom.

Student Services Planning Council Mission Statement:

The SSPC oversees the implementation of a comprehensive process for planning and assessing student services based on program review, the effective integration of student learning outcomes into program activities and services, and alignment with the college's mission and strategic goals.