

Student Services Planning Council



Meeting Agenda

Date: January 25, 2023 **Time:** 2:00 - 4:00 PM **Location:** <https://smccd.zoom.us/j/94950753901>

Item	Presenter	Time (mins)
------	-----------	-------------

I. Call to Order		1
-------------------------	--	---

Time Keeper		1
--------------------	--	---

Please call time (verbally, chat, or via zoom timer app) at the intervals of 5 mins, 1 minute, 30 seconds, and time.

[Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call		1
----------------------	--	---

Quorum =	14	
-----------------	-----------	--

Adolfo Leiva (SparkPoint) (Goal 1.1)	Eshton Liu (Student Senate Rep) (Goal 3.3)	Maria Huning (TRIO) (Goal 3.2 - Chair)	Nimsi Garcia (Dream Center) (Goal 2.11 - Chair) (Goal 3.2)
Aricka Bueno (Faculty) (Goal 1.1)	Kathy Kohut (International) (Goal 2.11)	Maria Lara (A&R) (Goal 1.1)	Olivia Cortez- Figueroa (Coll. Recr.) (Goal 3.1 - Chair) (Goal 3.2)
Bettina Lee (Wellness Center) (Goal 3.3)	Kristi Longoria (Veterans Services Representative)	Mary Ho (Post-Sec. Success) (Goal 2.12)	Sarah Cortez (Welcome Center) (Goal 1.1)
Bob Haick (Career) (Goal 3.3)	Lorraine Barrales-Ramirez (EOPS,CARE,CalWORKS. FYSI) (Goal 1.14) (Goal 3.2)	Max Hartman (SS Dean) (Goal 1.1) (Goal 1.14)	Soraya Sohrabi (Transfer) (Goal 2.11)
Danielle Pelletier (Faculty) (Goal 1.1 - Chair)	Manuel A. Pérez (VPSS) (Support all the goals as SSPC Co-Chair)	Mayra Arellano (Promise) (Goal 3.2 - Chair)	Wissem Bennani (SS Dean) (Goal 1.1)
David Vera (Financial Aid) (Goal 1.1)		Michiko Kealoha (Stud. Life) (Support all the goals as SSPC Co-Chair) (Goal 2.11)	Yesenia Mercado (Classified Rep)

III. Adoption of The Agenda		1
------------------------------------	--	---

January 25, 2023

Michiko

IV. Approval of the Minutes		1
------------------------------------	--	---

November 21, 2022

Michiko

V. Reports		
-------------------	--	--

a. "Why" We Do What We Do - 2.0		2
---------------------------------	--	---

To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their "Why"--an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

b. Department Reports

All

Thank you all for sharing your department reports in the chat.

VI. Standing Items

a. Planning and Budgeting Council (PBC)

Maria

4

b. Vice President of Student Services (VPSS) Updates

Manuel

5

i. Strategic Enrollment Management Workgroup Timeline

c. Enrollment Services Committee Update (ESC)

Wissem

4

d. Guided Pathways Updates

Mary

4

VII. Special Presentations

a. Part I: (Re)Training – Defining & Assessing Service Area Outcomes (SSPC Co-Chairs & Dean of PRIE/Accreditation Liaison Officer)

Student Services Assessments

i. Outreach Program Review Presentation

Olivia

15

ii. PUENTE Program Review Presentation

Sandra & Yolanda

15

iii. SSPC Feedback – Program Review Process (Shared at PBC 2/01)

Manuel and Michiko

20

iv. SAOs Workshop & Training

Karen

30

v. Revisit Transformational Antiracist Leadership (TAL) Framework

Manuel and Michiko

15

VIII. Open Forum and Feedback

2

i. Next SSPC Meeting

All

February 8, 2023

X. Adjournment

Next meeting is TBD

*Homework for February 8: Bring your previous SAOs and have reviewed it with your team.
Goal: updated Transformational Anti-racist Leadership SAOs and assessment methods (surveys, focus groups, etc.) for each program on February 8*

SSPC Dates for Spring: January 25, February 8, February 22, March 8, March 22, April 12, April 26, May 10

Total Time 120

Total Left 0

Next SSPC - February 8

-SSPC reps for A2MEND, APAHE, COLEGAS

-Part II: (Re)Training – Defining & Assessing Service Area Outcomes
(SSPC Co-Chairs & Dean of PRIE/Accreditation Liaison Officer)

Student Services Assessments

1. SAO small group workshop (1 SS-wide SAO, 1 program-specific SAO)
2. Regular & Comprehensive Assessment Cycles
3. SAO Spring 2023 timeline

Next-Next SSPC - February 22

[Cañada Collaborates](#)

[i. SSPC EMP Goal Teams Breakout:](#)

What would you like your SMART goal to be?

What updates would you like PBC to know on September 21?