

# Student Services Planning Council



## Agenda

Date: September 10, 2025  
 Time: 2:10pm - 4:00 pm  
 Location: Building 9, Room 154  
 Zoom: <https://smccd.zoom.us/j/83383664513>  
 Department reports: Update [here](#)

Item	Presenter	Time (minutes)
<b>I. Call to Order</b>	Co-Chair Juan	1

### Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

<b>II. Roll Call</b>	Co-Chair Juan
1	

Quorum=14

Adolfo Leiva	(SparkPoint)
Autumn McMahon	(Classified Representative)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
Breanna Castro	(Financial Aid)
Ariela Villalpando	(COLTS-U Transfer Center)
Jasmin Padilla Valencia	(Undocumented Community Center)
Jinmei Lun	(Faculty)
Lizette Bricker	(VPSS)
Juan Vera	(Veteran Resource & Opportunity Center)
Kathy Kohut	(International Student)
Keith Wan	(Welcome Center)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Max Hartman	(Counseling Dean)
Mary Ho	(Post-Secondary Success)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Mayra Arellano	(Promise Scholars)
Michiko Kealoha	(Cultural Center Representative)
Olivia Cortez-Figueroa	(College Recruiter)
Maggie De Paz Fernandez	(College Recruiter)
DeVon Scott	(Disability Resource Center & Personal Counseling Center)
Sergio Suarez	(Student Life & Leadership)
Vijet Upadhyay	(Student Representative)
Ziara Matthews	(Student Representative)
Wisse Bennani	(Enrollment Services Dean)
Vacant	(Student Representative)

### Advisory

Karen Engel	(Dean of PRIE)
Ron Andrade	(Library and Learning Center)
Vacant	(IPC Representative)

Vacant

(Puente)

<b>III. Adoption of the Agenda</b>	Co-Chair Juan	1
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Adoption of agenda for September 10, 2025

<b>IV. Approval of the Minutes</b>	Co-Chair Juan	1
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Approval of minutes

<b>V. Reports</b>
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<b>a. “Why” We Do What We Do – 2.0</b>	2
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*To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.*

<b>b. Department Reports</b>	<b>All</b>
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*Thank you all for sharing your department reports using this [link](#).*

<b>VI. District &amp; College Highlights</b>
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<b>a. Equity and Anti-Racist Planning Council (EAPC)</b>	Michiko/Krystal	3
<b>b. Enrollment Services Committee Update (ESC)</b>	Wissem/Maria	3
<b>c. Instructional Planning Council (IPC) Updates</b>	Vacant	3
<b>d. Planning and Budgeting Council</b>	Mayra Arellano	3
<b>e. Vice President of Student Services (VPSS) Updates</b>	VPSS	3

<b>VII. Old Business</b>
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a. PBC Representation	Lizette	5
b. Review SSPC Membership	Lizette/ Juan	10

<b>VIII. Special Presentations</b>
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a. Welcome SSPC	Lizette/Juan	30
b. Data Collection	Michiko/Karen	30

<b>IX. New Business</b>
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a. 25-26 EMP Review	Lizette	15
b. Fieldtrip per diem	Jackie Flores	10

<b>X. Discussion</b>
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<b>XI. Open Forum and Feedback</b>
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<b>XII. Adjournment</b>
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**For Next Meeting:**

**Future Item:**