

# Student Services Planning Council



## Agenda

Date: February 25, 2026  
 Time: 2:10 pm - 4:00 pm  
 Location: Building 9, Room 154  
 Zoom: <https://smccd.zoom.us/j/83383664513>  
 Department reports: Update [here](#)

| Item                    | Presenter     | Time (minutes) |
|-------------------------|---------------|----------------|
| <b>I. Call to Order</b> | Co-Chair Juan | 1              |

### Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

|                      |               |
|----------------------|---------------|
| <b>II. Roll Call</b> | Co-Chair Juan |
| 1                    |               |

Quorum=14

|                           |                                                                   |
|---------------------------|-------------------------------------------------------------------|
| Adolfo Leiva              | (SparkPoint Representative)                                       |
| Autumn McMahon            | (Classified Representative)                                       |
| Aricka Bueno              | (Faculty Representative)                                          |
| Ariela Villalpando        | (COLTS-U Transfer Center Representative)                          |
| Bob Haick                 | (Career Center Representative)                                    |
| Breanna Castro            | (Financial Aid Representative)                                    |
| DeVon Scott               | (Disability Resource Center & Personal Counseling Representative) |
| Jasmin Padilla Valencia   | (Undocumented Community Center Representative)                    |
| Juan Vera                 | (Veteran Resource & Opportunity Center Representative)            |
| Kathy Kohut               | (International Student Representative)                            |
| Keith Wan                 | (Welcome Center Representative)                                   |
| Lizette Bricker           | (Vice President of Student Services)                              |
| Lorraine Barrales-Ramirez | (EOPS, CARE, NEXTUP, CalWORKs, FYSI Representative)               |
| Max Hartman               | (Dean of Counseling)                                              |
| Mary Ho                   | (Post-Secondary Success Representative)                           |
| Maria Huning              | (TRIO Program Representative)                                     |
| Maria Lara                | (Admission & Records Representative)                              |
| Mayra Arellano            | (Promise Scholars Program Representative)                         |
| Michiko Kealoha           | (Office of Equity Representative)                                 |
| Olivia Cortez-Figueroa    | (College Recruiter)                                               |
| Paul Gaskins              | (Classified Representative)                                       |
| Sergio Suarez             | (Student Life & Leadership Development Representative)            |
| Sierra Orduna             | (Student Representative)                                          |
| Wisse Bennani             | (Dean of Enrollment Services)                                     |
| Ziara Matthews            | (Student Representative)                                          |
| Vacant                    | (Instructional Faculty Representative)                            |

### Advisory

|             |                                                              |
|-------------|--------------------------------------------------------------|
| Karen Engel | (Dean of Planning, Research and Institutional Effectiveness) |
| Jason Ramos | (Library and Learning Center)                                |
| Vacant      | (IPC Representative)                                         |
| Vacant      | (Puente)                                                     |

|                                    |               |   |
|------------------------------------|---------------|---|
| <b>III. Adoption of the Agenda</b> | Co-Chair Juan | 1 |
|------------------------------------|---------------|---|

Approval of agenda for February 25, 2026

|                                    |               |   |
|------------------------------------|---------------|---|
| <b>IV. Approval of the Minutes</b> | Co-Chair Juan | 1 |
|------------------------------------|---------------|---|

Approval of minutes for February 11, 2026

|                   |
|-------------------|
| <b>V. Reports</b> |
|-------------------|

- |                                        |   |
|----------------------------------------|---|
| <b>a. “Why” We Do What We Do – 2.0</b> | 2 |
|----------------------------------------|---|
- To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.*

- |                              |            |
|------------------------------|------------|
| <b>b. Department Reports</b> | <b>All</b> |
|------------------------------|------------|
- Thank you all for sharing your department reports using this [link](#).*

|                                              |
|----------------------------------------------|
| <b>VI. District &amp; College Highlights</b> |
|----------------------------------------------|

- |                                                             |              |   |
|-------------------------------------------------------------|--------------|---|
| <b>a. Equity and Anti-Racist Planning Council (EAPC)</b>    | Michiko      | 3 |
| <b>b. Enrollment Services Committee Update (ESC)</b>        | Wissem/Maria | 3 |
| <b>c. Instructional Planning Council (IPC) Updates</b>      | Jinmei       | 3 |
| <b>d. Planning and Budgeting Council</b>                    | Olivia       | 3 |
| <b>e. Vice President of Student Services (VPSS) Updates</b> | Lizette      | 3 |

|                          |
|--------------------------|
| <b>VII. Old Business</b> |
|--------------------------|

- |                                          |                                                |    |
|------------------------------------------|------------------------------------------------|----|
| a.Program Review Questions Final Version | Wissem, Sergio, Adolfo, Max, Mary, Juan, Mayra | 30 |
|------------------------------------------|------------------------------------------------|----|

|                                    |
|------------------------------------|
| <b>VIII. Special Presentations</b> |
|------------------------------------|

- |                                                   |         |    |
|---------------------------------------------------|---------|----|
| a.Ice Breaker- Middle school/ High school picture | All     | 30 |
| SEAP                                              | Michiko | 20 |

|                         |
|-------------------------|
| <b>IX. New Business</b> |
|-------------------------|

- |      |         |    |
|------|---------|----|
| SEAP | Michiko | 20 |
|------|---------|----|

|                      |
|----------------------|
| <b>X. Discussion</b> |
|----------------------|

|                                    |
|------------------------------------|
| <b>XI. Open Forum and Feedback</b> |
|------------------------------------|

|                         |
|-------------------------|
| <b>XII. Adjournment</b> |
|-------------------------|

**For Next Meeting:**

**Future Item:**