

# Student Services Planning Council



## Agenda

Date: December 10, 2025  
 Time: 2:10 pm - 4:00 pm  
 Location: Building 9, Room 154  
 Zoom: <https://smccd.zoom.us/j/83383664513>  
 Department reports: Update [here](#)

Item	Presenter	Time (minutes)
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<b>I. Call to Order</b>	Co-Chair Juan	1
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### Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

<b>II. Roll Call</b>	Co-Chair Juan
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1

Quorum=14

Adolfo Leiva	(SparkPoint Representative)
Autumn McMahon	(Classified Representative)
Aricka Bueno	(Faculty Representative)
Ariela Villalpando	(COLTS-U Transfer Center Representative)
Bob Haick	(Career Center Representative)
Breanna Castro	(Financial Aid Representative)
DeVon Scott	(Disability Resource Center & Personal Counseling Representative)
Jasmin Padilla Valencia	(Undocumented Community Center Representative)
Juan Vera	(Veteran Resource & Opportunity Center Representative)
Kathy Kohut	(International Student Representative)
Keith Wan	(Welcome Center Representative)
Lizette Bricker	(Vice President of Student Services)
Lorraine Barrales-Ramirez	(EOPS, CARE, NEXTUP, CalWORKs, FYSI Representative)
Max Hartman	(Dean of Counseling)
Mary Ho	(Post-Secondary Success Representative)
Maria Huning	(TRIO Program Representative)
Maria Lara	(Admission & Records Representative)
Mayra Arellano	(Promise Scholars Program Representative)
Michiko Kealoha	(Office of Equity Representative)
Olivia Cortez-Figueroa	(College Recruiter)
Paul Gaskins	(Classified Representative)
Sergio Suarez	(Student Life & Leadership Development Representative)
Sierra Orduna	(Student Representative)
Wisse Bennani	(Dean of Enrollment Services)
Ziara Matthews	(Student Representative)
Vacant	(Instructional Faculty Representative)

### Advisory

Karen Engel	(Dean of Planning, Research and Institutional Effectiveness)
Jason Ramos	(Library and Learning Center)
Vacant	(IPC Representative)
Vacant	(Puente)

III. Adoption of the Agenda	Co-Chair Juan	1
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Approval of agenda for December 10, 2025.

IV. Approval of the Minutes	Co-Chair Juan	1
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No approval of minutes for November 26, 2025, as this meeting was used for program review.

V. Reports
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|---------------------------------|---|
| a. “Why” We Do What We Do – 2.0 | 2 |
|---------------------------------|---|
- To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.*

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|-----------------------|-----|
| b. Department Reports | All |
|-----------------------|-----|
- Thank you all for sharing your department reports using this [link](#).*

VI. District & College Highlights
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|--|--------------|---|
| a. Equity and Anti-Racist Planning Council (EAPC)    | Michiko      | 3 |
| b. Enrollment Services Committee Update (ESC)        | Wissem/Maria | 3 |
| c. Instructional Planning Council (IPC) Updates      | Jinmei Lun   | 3 |
| d. Planning and Budgeting Council                    | Olivia       | 3 |
| e. Vice President of Student Services (VPSS) Updates | Lizette      | 3 |

VII. Old Business
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|---|--|----|
| a. Program Review Presentation Schedule | Juan   | 15 |
| b. Program Review SOP                   | Wissem   | 30 |
| c. 2026 Program Review Questions        | Wissem, Max, Juan, Adolfo, Sergio, Mary, Mayra | 60 |

VIII. Special Presentations
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IX. New Business
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X. Discussion
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XI. Open Forum and Feedback
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XII. Adjournment
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For Next Meeting:  
Future Item: