

## **Environmental Sustainability Committee Meeting Minutes October 2, 2013, 3:00-4:30 Room 5-112**

**Members Present:** Raj Lathigara (co-chair), Susan Mahoney (co-chair), Diana Espinoza, Jennifer Fitzgerald, John Hashizume, Jai Kumar, Supinda Sirihekaphong, Elsa Torres, Sabrina Lawrence-Gomez

**Members Absent:** Krystal Johnson, Lisa Palmer, Janet Stringer

1. Introductions: Since this was the first meeting of the semester, members introduced themselves and identified areas of interest.
2. Update on BOT presentation of the Plan (Susan): All 3 colleges and the district presented their Sustainability Plans to the Board of Trustees during the Board's Study Session on September 11<sup>th</sup>. The plans were all well-received, and the board was particularly interested in programs in the plan that related to curriculum and community involvement/awareness.
3. Sustainability Website (Raj): Our committee now has a website. Raj will be in charge of keeping it up to date. It will contain our committee's mission, list of members, meeting agendas, meeting minutes, and important documents. Importantly, this is where all members (and the campus community) can access the electronic version of the Cañada College Sustainability Plan. <http://www.canadacollege.edu/sustainabilitycommittee>
4. Review of Sustainability Plan Goals and Timelines (Raj and Susan): The plan document contains the following sections: Executive Summary, Background, Vision Statement and Goals, Programs and Projects for Implementation, Performance Measures, and Appendices. All members are encouraged to read through the Cañada College Sustainability Vision Statement (p. 7), the 11 Goal Statements (pp. 7-8), and the Performance Measures (pp. 30-33). All members are also encouraged to read/skim through the Programs and Projects for Implementation (pp. 9-29).
5. Deliverables during Fall 2013 (Raj and Susan): Several goals have deliverables by the end of 2013. In some cases (e.g. Energy, Water) the implementation programs are primarily conducted by Facilities at the District level. The district is aware of these goals, programs, and timelines. Sabrina and John will be our liaisons with the district. There are other areas where our committee will play a more direct role in implementation (e.g. Procurement, Curriculum, Awareness/Involvement, Transportation).

6. Working Group Formation (Sue and Raj): To be efficient, the committee formed working groups in 5 areas as follows:

*(Please note: This list is incomplete and may be inaccurate, as the photo we took of the white board was not legible. Please help us correct it as needed.)*

- Curriculum (goal 2): Susan, Elsa, Jennifer, Supinda, Raj
- Facilities (goals 3,4,5,9): Raj, Elsa, Susan, John, Jennifer, Supinda, Sabrina, Diana
- Transportation (goal 7): Raj, Supinda, Jennifer, Diana
- Sustainable Procurement (goal 8): Jai, Raj, Susan
- Climate Action Plan (goal 10): Raj, Susan, Jennifer, Diana

The Built Environment (goal 3), Energy (goal 4), Water (goal 5), Renewable Energy (goal 9) goals all fall into the Facilities Group. Awareness and Involvement (goal 1) is incorporated into every group.

Each committee members chose to join one or more working groups. Members will review the goals statements and implementation programs for the working groups they choose prior to our next meeting. Further, members will come with ideas regarding program implementation.

7. Meeting dates for Fall 2013: All meetings will be in Room 5-112 from 3:00-4:30 pm, unless otherwise noted.

- Oct 16
- Oct 30
- Nov 13
- Dec 11

*Adjourn: 4:30 pm*