

Nimsi Garcia, Program Services Coordinator (PSC)

Monday	Tuesday	Wednesday	Thursday	Friday
8am-12:30pm, 1pm-4:30pm	8am-12:30pm, 1pm-2:30pm	8am-12:30pm, 1pm-4:30pm	8am-12:30pm, 1pm-4:30pm	8am-12:30pm, 1pm-4pm

James Macale, Part-Time Counselor

Monday	Tuesday	Wednesday	Thursday	Friday
2:30pm-8:30pm				8:30am-2:30pm

Karla De La Rosa, Office Assistant II (OAI)

Monday	Tuesday	Wednesday	Thursday	Friday
8:30am-2:30pm *8:30am-1:30pm	8:30am-2:30pm *8:30am-1:30pm	8:30am-2:30pm *8:30am-1:30pm		*9am-12pm when TRIO has Staff Meetings: 8/23, 9/20, 10/4, 10,18, 11/1, 11/15

*On the days that we meet for TRIO, she will adjust her schedule to work 5 hours on M-W and 3 hours on the following Fridays:

August 23, SEPT 6, SEPT 20, OCT 4 and OCT 18, NOV 1 and 15th: 9am-12pm & M-W: 8:30am-1:30pm (5 hours each day)

Chelsea Brown, TRIO Student Ambassador

Monday	Tuesday	Wednesday	Thursday	Friday
12:30pm-5:30pm	OFF	3:30pm-5:30pm		8am-11am, 1pm-3pm

Melissa Alforja, Faculty Coordinator

Monday	Tuesday	Wednesday	Thursday	Friday
7:30am-2:30pm	7:30am-2:30pm	7:30am-2:30pm	7:30am-2:30pm	8:00am-2:00pm



FRONT OFFICE COVERAGE 9-211 AREA

Monday	Tuesday	Wednesday	Thursday	Friday
8:30am-2:30pm: Karla	8:30am-2:30pm: Karla	8:30am-2:30pm: Karla	8:30am-10am: Nimsi	8am-11am: Chelsea
12:30pm-5:30pm: Chelsea		3:30pm-5:30pm- Chelsea	10am-2pm: Melissa	1pm-3pm: Chelsea

CONTACT INFORMATION:

NAME	TRIO ROLE	EMAIL	PHONE NUMBER	LOCATION
Nimsi Garcia	Program Services Coordinator	garcian@smccd.edu	(650) 306-3481	9-152
James Macale	Counselor	macalej@smccd.edu	-----	9-123B
Karla De La Rosa	Office Assistant	delarosakarla@smccd.edu	(650) 306-3111	9-211 front office
Chelsea Brown	TRIO Student Ambassador	cbrow177@my.smccd.edu	(650) 306-3111	9-211 front office
Melissa Alforja	Faculty Coordinator	alforjam@smccd.edu	(650) 306-3365	9-128